

# Committee Agenda



## Epping Forest District Council

### **Licensing Sub-Committee** **Tuesday, 2nd February, 2021**

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held at:

**Virtual**  
on **Tuesday, 2nd February, 2021**  
at **10.00 am** .

**Georgina Blakemore**  
Chief Executive

**Democratic Services**  
**Officer**

Democratic Services (Direct Line 01992 564243)  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

#### **Members:**

Councillors J Jennings (Chairman), A Lion, S Neville and D Stocker

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**PLEASE NOTE THE START TIME OF THE MEETING**

**PLEASE NOTE THAT THIS MEETING WILL BE RUN AS A VIRTUAL MEETING AND IS OPEN TO ALL MEMBERS TO ATTEND REMOTELY.**

**WEBCASTING/FILMING NOTICE (VIRTUAL MEETINGS)**

**Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.**

**You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.**

**Therefore by participating in this virtual meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured they should ensure that their video setting throughout the virtual meeting is turned off and set to audio only.**

**In the event that technical difficulties interrupt the virtual meeting that cannot be overcome, the Chairman may need to adjourn the meeting.**

**If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.**

**1. WEBCASTING ANNOUNCEMENT**

1. This virtual meeting is to be webcast. Members are reminded of the need to unmute before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

Please could I also remind Members of the Public who have registered to speak that they will be admitted to the meeting at the appropriate time.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.”

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

To declare interests in any item on this agenda.

**4. PROCEDURES FOR THE CONDUCT OF A VIRTUAL MEETING (Pages 5 - 6)**

Please find attached the revised procedures for holding and attending a virtual meeting of the Licensing Sub-Committee.

**5. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 7 - 12)**

To note the adopted procedure for the conduct of business by the Sub-Committee.

**6. APPLICATION FOR A NEW PREMISES LICENCE - WE ARE THE FAIR LTD, SHOWGROUND SITE, LEE VALLEY COUNTRY PARK, WALTHAM ABBEY, EN9 1AB (Pages 13 - 74)**

To consider the attached report for a new premises licence.

**7. APPLICATION FOR A NEW ADULT GAMING CENTRE LICENCE - 65 THE BROADWAY, LOUGHTON, IG10 3SP (Pages 75 - 100)**

To consider the attached report for a new adult gaming licence.

**8. APPLICATION FOR A NEW PREMISES LICENCE - 179-181 HIGH ROAD, LOUGHTON, ESSEX, IG10 4LF (Pages 101 - 166)**

To consider the attached report for a new premises licence.

**9. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Background Papers:** Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

**10. INCLUSION OF PUBLIC AND PRESS**

To invite the public and press back into the meeting for the remaining items of business.

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## General Procedures for Virtual Licensing Hearings

The following procedural requirements shall be followed at all times:

- (a) The virtual meetings are to be webcast as appropriate.
- (b) They will be held on the Zoom application. All persons (officers, applicants and objectors) will have to join the virtual meeting.
- (c) There shall be no recommendation from officers on the agenda.
- (d) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

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Participants will join the meeting via the Zoom application using the link and passcode emailed to them.

All Licensing Sub-Committees are public meetings unless otherwise stated, and therefore, meetings will be webcast live to the internet.

It will be important in this virtual environment, for the conduct of the meeting, that all speakers go through the Chairman and wait to be called to speak. All participants should be muted unless asked to speak. If they wish to speak, they should raise a virtual (or physical) hand to attract the Chairman's attention.

Once all participants have joined the meeting virtually, the meeting shall begin and run as a normal Licensing Sub-Committee meeting as detailed below.

- (i) At the beginning of each meeting the Chairman will read out the webcasting introduction.
- (ii) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (iii) The Chairman will outline the procedure to be followed.
- (iv) The Lead Officer will outline the matter in hand.
- (v) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members and then by any objectors/persons making representations present.
- (vi) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members and then by the applicant/s or their representative.
- (vii) The objectors/persons making representations may make a final statement (without introducing new issues).
- (viii) Finally, the applicant has the right to make a final statement (without introducing new issues).

- (ix) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (x) Committee members shall restrict themselves to questions and not discussion or comment.
- (xi) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xii) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xiii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.

The Committee will go into private session by putting all the participants into a Zoom 'waiting room' where they can wait without being able to hear or see the discussion taking place in private by the Sub-Committee members. At the end of the Sub-Committee's discussions all the participants will be invited back to the main meeting and told the decision of the Sub-Committee.

**If thought necessary, because the Sub-Committee's deliberations might take a long time, the Chairman can close the meeting for all participants and ask them to return later to a new Zoom meeting either later that day or the next day to receive the decision of the Sub-Committee.**

Officers can create another Zoom meeting for either later that day or the next day in order for the decision to be heard. Once created all the participants will be emailed a new date/time and joining details.

- (xiv) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members, this advice will be repeated in summary form.

## Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a sub-committee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such sub-committee shall include, by rota, one of the six Licensing Sub-Committee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and sub-committees shall have full authority to hear and determine licensing applications.
- (5) The Committee and sub-committees shall be further empowered to determine appeals made against the decisions of the Service Director (Commercial and Regulatory Services) taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Sub-Committees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

**LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY**

<b>Matter to be dealt with</b>	<b>Full Committee</b>	<b>Sub-Committee</b>	<b>Officers</b>
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		



**LIST OF STATUTORY POWERS**

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963  
Breeding & Sale of Dogs (Welfare) Act 1999  
Breeding of Dogs Act 1973  
Breeding of Dogs Act 1991  
Caravan Sites & Control of Development Act 1960  
Caravan Sites Act 1968  
Dangerous Wild Animals Act 1976  
Gambling Act 2005  
Guard Dogs Act 1975  
House to House Collections Act 1939  
Licensing Act 2003  
Local Government (Miscellaneous Provisions) Act 1976  
Local Government (Miscellaneous Provisions) Act 1982  
Pet Animals Act 1951  
Pet Animals Act 1951 (Amendment) Act 1983  
Riding Establishments Acts 1964 & 1970  
Scrap Metal Dealers Act 1964  
Scrap Metal Dealers Act 2013  
The Game Act 1831  
Town Police Clauses Act 1847  
Town Police Clauses Act 1889  
Zoo Licensing Act 1981

**PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES**

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

**1. General Conduct**

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

**2. Declarations of Interest**

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

**3. Participation in the Hearing**

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

#### **4. Attendance of the Public**

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

#### **5. Natural Justice**

- 5.1 There are two elements to natural justice:

##### **(a) Fairness**

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

##### **(b) Prevention of Bias**

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

#### **6. General Procedures for Hearings**

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
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- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
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- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

## Report to the Licensing Sub Committee

**Date of meeting: 2<sup>nd</sup> February 2020**

**Subject: We Are The Fair Ltd, Showground Site, Lee Valley Country Park, Waltham Abbey, EN9 1AB**



**Epping Forest  
District Council**

**Responsible Officer: Hannah Gould, Licensing Compliance Officer**

**Democratic Services: Laura Kirman( 01992 564273)**

### Decisions Required:

**To determine the application for a new Premises Licence under the Licensing Act 2003**

### Report:

#### Application

An application has been made by Mr Rob Dudley, on behalf of the We Are The Fair Ltd, for a new premises licence at Showground Site, Lee Valley Country Park, Waltham Abbey, EN9 1AB.

The application of this Premises Licence seeks to carry on the following activities:

- Plays
- Films
- Live music
- Recorded music
- Performance of dance
- Supply of alcohol

The licence will permit 1 event per calendar year, taking place for a maximum of 2 days (Sat & Sun only).

#### Hours of the above licensable activities:

	Applied for	Renegotiated and agreed
Saturday	11:00 to 23:00 hours	11:00 to 22:00 hours
Sunday	11:00 to 22:00 hours	11:00 to 21:30 hours
Sunday preceding bank holiday Mondays	11:00 to 23:00 hours	11:00 to 21:30 hours

#### Opening hours:

	Applied for	Renegotiated and agreed
Saturday	11:00 to 24:00 hours	11:00 to 23:00 hours
Sunday	11:00 to 23:00 hours	11:00 to 23:00 hours
Sunday preceding bank holiday Mondays	11:00 to 24:00 hours	11:00 to 23:00 hours

The terminal hours have been reduced following advice from the Council's Community Resilience Team and also to alleviate concerns from Hertfordshire Police. Following a successful year one, a variation could be applied for to make small changes to the licensing hours.

In year one of the Licence the maximum capacity of the event will not exceed 15,000 persons on-site.

1 The application was received on the 26<sup>th</sup> November 2020.

- 2 The Operating Schedule sets out conditions which will be attached to the licence, if this application is granted.

### **Licensing Act 2003**

- 3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.  
These are—  
the prevention of crime and disorder;  
public safety;  
the prevention of public nuisance; and  
the protection of children from harm.
- 4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

### **Consultation**

- 5 The Responsible Authorities have received a copy of the application.
- 6 It was advertised at the premises and in the local newspaper.
- 7 The authority has received one objection from Hertfordshire Police which relates to all 4 of the licensing objectives. Details attached.

Additionally, the authority has received 5 objections from local residents which relate to the prevention of crime and disorder, public safety and the prevention of public nuisance. The applicant has subsequently written a letter to each resident which has been forwarded on to them by the licensing team. Details attached.

Conditions have been agreed between the organisers and Michael Richardson from the Council's Community Resilience Team which include the earlier terminal hour and other points to protect the nearby residents from public nuisance. Details attached.

Responses were received from Child Protection Services, Planning and Trading Standards who had no comment. Essex Police do not wish to make any representations based on the conditions offered by the applicant along with what was discussed in a meeting with the Safety Advisory Group. Details attached.

Aside from the application of the Premises Licence, due to the impacts of this large scale event on both Essex & Hertfordshire, the organisers have been liaising with the responsible authorities from both sides of the border through the Safety Advisory Group. This includes the submission of an event management and safety plan. Discussions will continue and meeting conditions can be set under the licence.

### **Guidance Issued by the Secretary of State**

- 8 The Licensing Act 2003 provides that the licensing authority must 'have regard to guidance issued by the Secretary of State under section 182.
- 9 Sections 2.1 to 2.31 of the Guidance are relevant to this application.

### **Options**

In determining this application, the Sub-Committee may take any of the following steps as it

considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
  - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
  - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

### **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

### **Appeal**

If any party is aggrieved with the decision, they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### **Background Papers Used In Preparing This Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

### **Attached documents**

Application for the premises licence  
DPS consent  
Plan of the premises  
Blue Notice  
Newspaper advert  
Objection from Hertfordshire Police  
Response from Essex Police  
Responses from Trading Standards, Planning & Child protection / Safeguarding  
Resident objections  
Agreed conditions with Community Resilience Team  
Letter from organiser to local resident objectors  
Map of the area

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## **We Are The Fair – Application for a premises licence**

### **Bundle for hearing on the 2<sup>nd</sup> February 2021**

- Application for the premises licence
- DPS consent
- Plan of the premises
- Blue Notice
- Newspaper advert
- Objection from Hertfordshire Police
- Response from Essex Police
- Responses from Trading Standards, Planning & Child protection / Safeguarding
- Resident objections
- Agreed conditions with Community Resilience Team
- Letter from the organiser to the resident objectors
- Map of the area

# Application for the premises licence

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We We Are The Fair Ltd

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Showground Site Lee Valley Country Park			
<b>Post town</b>	Waltham Abbey	<b>Postcode</b>	EN9 1AB
Telephone number at premises (if any)		N/A	
Non-domestic rateable value of premises		£0.00	

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as      Please tick as appropriate

- a) an individual or individuals \*       please complete section (A)
- b) a person other than an individual \*
- i) as a limited company/limited liability partnership       please complete section (B)
- ii) as a partnership (other than limited liability)       please complete section (B)
- iii) as an unincorporated association or       please complete section (B)
- iv) other (for example a statutory corporation)       please complete section (B)
- c) a recognised club       please complete section (B)

- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b> over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b> over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Current postal address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

<b>Name</b> We Are The Fair Ltd
<b>Address</b> c/o Smith Cooper 158 Edmund Street Birmingham B3 2HB
<b>Registered number (where applicable)</b> 09327525
<b>Description of applicant (for example, partnership, company, unincorporated association etc.)</b> Limited Company
<b>Telephone number (if any)</b> [REDACTED]
<b>E-mail address (optional)</b> rob@wearethefair.com

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD MM YYYY  
0 1 0 8 2 0 2 1

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY  
[ ][ ][ ][ ][ ][ ][ ][ ][ ]

Please give a general description of the premises (please read guidance note 1)

Lee Valley Showground is an area of land within the wider Lee Valley Country Park. The Showground is located to the North of the A121, between the River Lea and the River Lee Navigation.

This application relates to an area of the Park as shown on the accompanying site plan.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

19999

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- |   |                                     |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B)  | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)   | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4) Performances may take place in open air or within marquee type structures.	Both	<input checked="" type="checkbox"/>
Tue					
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6) Sundays preceding Bank Holiday Mondays will cease entertainment at 23:00  In <b>2021 only</b> , performances will cease at 22:00 on both Sat and Sun		
Sat	11:00	23:00			
Sun	11:00	22:00			

**B**

Films Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon				<b>Please give further details here</b> (please read guidance note 4) Exhibitions may take place in open air or within marquee type structures.	
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6) Sundays preceding Bank Holiday Mondays will cease entertainment at 23:00  In <b>2021 only</b> , exhibitions will cease at 22:00 on both Sat and Sun		
Sat	11:00	23:00			
Sun	11:00	22:00			

**E**

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4) Performances may take place in open air or within marquee type structures.		
Tue					
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) Sundays preceding Bank Holiday Mondays will cease entertainment at 23:00		
Sat	11:00	23:00			
Sun	11:00	22:00			
			In <b>2021 only</b> , entertainment will cease at 22:00 on both Sat and Sun		



**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish				
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4) Performances may take place in open air or within marquee type structures.			
Tue						
Wed			<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)			
Thur						
Fri			<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) Sundays preceding Bank Holiday Mondays will cease entertainment at 23:00			
Sat	11:00	23:00				
Sun	11:00	22:00				
			In <b>2021 only</b> , entertainment will cease at 22:00 on both Sat and Sun			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day				Start	Finish
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4) Other entertainments may be accompanied by Dance or encourage members of the public to participate in Dance. Performances may take place in open air or within marquee type structures.	Both	<input checked="" type="checkbox"/>
Tue				Performances may be stand-alone entertainment, or form part of a wider programme of entertainment.	
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) Sundays preceding Bank Holiday Mondays will cease entertainment at 23:00  In <b>2021 only</b> , performances will cease at 22:00 on both Sat and Sun		
Sat	11:00	23:00			
Sun	11:00	22:00			

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing MC, Host, Compere and the like.		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4) Performances may take place in open air or within marquee type structures.		
Wed			Performances may be stand-alone entertainment, or form part of a wider programme of entertainment.		
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat	11:00	23:00	<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) Sundays preceding Bank Holiday Mondays will cease entertainment at 23:00		
Sun	11:00	22:00	In <b>2021 only</b> , entertainment will cease at 22:00 on both Sat and Sun		

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat	11:00	23:00			
Sun	11:00	22:00	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) Sundays preceding Bank Holiday Mondays will cease sale of alcohol at 23:00  In <b>2021 only</b> , sales will cease at 22:00 on both Sat and Sun		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Robert James Dudley
Date of birth	[REDACTED]
Address	[REDACTED] [REDACTED] t
Postcode	[REDACTED]
Personal licence number (if known)	733/6
Issuing licensing authority (if known)	Birmingham City Council

K

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).</b></p> <p>NONE – N/A</p>
---

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon			<p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)</p> <p>Sundays preceding Bank Holiday Mondays will be open to the Public until 23:59:59</p> <p>In <b>2021 only</b>, the premises will be open to the public until 23:00 on both days</p>
Tue			
Wed			
Thur			
Fri			
Sat	11:00	23:59:59	
Sun	11:00	23:00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

1. This Licence will permit 1 event per calendar year, taking place for a maximum of 2 days (Sat & Sun only).
2. In year one of the Licence only (2021), regulated entertainment will cease at 22:00 on both days.
3. In year one of the Licence only (2021), Sale of Alcohol will cease at 22:00 on both days.
4. Each and every event would be presented individually to the Safety Advisory Group (SAG).
5. The genre and style of musical performances for all events will be provided to the SAG and Police as part of the planning process for each event.
6. A Challenge 25 Policy will be in operation at all bars. Clear signage will be in place informing customers of this policy. The Designated Premises Supervisor (DPS) will ensure that all staff are briefed on the acceptable forms of ID.
7. Events will be categorised as either '18+ Only' or 'Family Friendly'
8. Events categorised 'Family Friendly' will feature a comprehensive Child Welfare Policy which will be detailed in the Event Safety Management Plan.
9. Maximum capacities for events will be agreed with Police and SAG during the planning process.
10. In year one of the Licence only (2021), the maximum capacity of the event will not exceed 15,000 persons on-site.
11. The final site plan layout will be agreed with the SAG a minimum of 28 days prior to the event.
12. The event organisers shall have a means of counting in the people entering the event site to ensure that they are able to provide on request, the number of people on site at any point in time to authorised officers.
13. Locked amnesty bins shall be provided for the disposal of alcohol and other waste.
14. An event and site-specific Event Safety Management Plan (ESMP) will be developed and shared with the Licensing Authority and SAG.
15. The ESMP will include details on subjects such as: Risk Assessments, Site Plan, Fire Risk Assessment, Security Management Plan, Drugs Policy, Alcohol Management Plan, Traffic Management Plan, Medical Management Plan, Adverse Weather Plan, Crisis Communication Plan, Noise Management Plan, Ingress/Egress Plan, Sanitation Plan, Child Welfare/Vulnerable Persons Policy. This document (and appendices) will be 'living' documents which will be reviewed and revised in the planning phases of the events.

**b) The prevention of crime and disorder**

16. A reputable and experienced SIA-accredited security and stewarding company will be appointed to ensure public safety and to prevent crime and disorder.
17. The ESMP Security Management Plan will outline the number, position and roles of the Security and Stewarding staff working at the event.
18. All attendees to the event will be subject to search. Full details of the search will be agreed with Police and SAG and will be outlined in the ESMP.
19. Searches will be carried out by SIA Registered staff of the same sex.
20. The Drugs Policy will include New Psychoactive Substances (NPS) and No2/NOS/Nitrous Oxide as well as Controlled Substances. No2 will not be permitted on site and any found on entry will be confiscated.

21. Anyone found with an offensive weapon on entry will be refused admittance and the Police informed immediately.
22. Each bar on site shall have a dedicated bar manager or supervisor and team who shall be conversant with the requirements and responsibilities for the sale of alcohol.
23. All drinks shall be sold in either opened cans, PET containers or decanted into polycarbonate vessels. No glass will be permitted into the public festival arena. Glass bottles will be retained behind bars for disposal.

**c) Public safety**

24. The event site will fully accord with both HSE guidance and also Fire Safety measures – an event and site-specific Risk Assessment and Fire Risk Assessment will be undertaken and implemented.
25. The Premises Licence Holder (PLH) shall carry out a suitable and sufficient risk assessment as well as use the Health and Safety Executive (HSE) "purple guide" (HSG195) on outdoor events to determine the level of first aid provision for the event, such that there is no undue demand on National Health Service resources.
26. All EMERGENCY EXITS, TOILETS AND FIRST AID POSTS shall be clearly indicated by means of signage, such that it is visible to attendees.
27. The appropriate type and number of firefighting equipment shall be provided throughout the site. Locations and numbers will be specified in the ESMP.
28. A queuing system will be designed and implemented at the main entrance to minimise waiting time whilst maintaining crowd safety
29. A traffic and transport management plan will be submitted to relevant authorities. The traffic management plan will include: (a) details of the traffic management measures to be implemented (b) the location and specification of barriers (c) details of the staffing schedule and (d) details of any permits and temporary traffic orders

**d) The prevention of public nuisance**

30. A qualified and suitably experienced Noise Management Consultancy will be appointed to produce a Noise Management Plan (NMP) and provide representatives on site during the live hours of the event.
31. The NMP will be developed by the Noise Management Consultant in consultation with Environmental Health Officers.
32. The NMP will detail the agreed dB Music Noise Levels at specified off-site receptor locations
33. Local residents will receive prior notification of the event including details of the event timings. The distribution radius for the notification letter will be agreed with the Local Authority. This is to include local businesses that may be affected by attendees to the event during ingress and egress
34. A noise "hot line" number will also be included to allow residents to contact an event representative should they need to make a complaint during the event.
35. The PLH shall have in place an arrangement (contract) with a reputable Waste Management Company to manage the event site and externally affected areas for the duration of the event and a post event clean up.



**e) The protection of children from harm**

**'18+ Events':**

36. The event will be a ticketed, 18+ music festival.
37. No person under the age of 18 will be permitted to enter the event site.
38. A Challenge 25 policy will be in force at all festival bars.
39. A Child Welfare and Vulnerable Person procedure will be in place and will be detailed in the ESMP. This will outline action to be taken in the event that under 18's attempt to gain entry to the event or are discovered within the event perimeter.

**'Family Friendly Events':**

40. Children are to be supervised by an adult at all times. Parents/Carers will be responsible for their children.
41. Any child under the age of 16 must be accompanied by an adult (over the age of 21).
42. Each adult will be allowed to be responsible for a maximum of 4 children.
43. Wristbands will be provided on entry to all children to allow parents/carers to write their phone number on the inside of the wristband.
44. A dedicated Lost Children point will be set up and manned by Disclosure and Barring Service (DBS) checked staff.
45. A Challenge 25 policy will be in force at all festival bars.
46. A Child Welfare and Vulnerable Person procedure will be in place and will be detailed in the ESMP.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**


**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE**

---

**LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)


**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	
Date	25/11/2020
Capacity	Director – We Are The Fair

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Rob Dudley We Are The Fair Ltd Unit 301 – Brickfields 37 Cremer Street
--

Post town	London	Postcode	E2 8HD
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) rob@wearthefair.com			

## DPS Consent

### Consent of individual to being specified as premises supervisor

I Robert James Dudley  
*[full name of prospective premises supervisor]*

of 

*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence - new application

*[type of application]*

by We Are The Fair Ltd

*[name of applicant]*

relating to a premises licence *[number of existing licence, if any]*

for  
Showground Site  
Lee Valley Country Park  
Waltham Abbey  
EN9 1AB

*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

We Are The Fair Ltd

-----  
*[name of applicant]*

concerning the supply of alcohol at

Showground Site  
Lee Valley Country Park  
Waltham Abbey  
EN9 1AB

-----  
*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

733/6

-----  
*[insert personal licence number, if any]*

Personal licence issuing authority

Birmingham City Council

-----  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed



Name (please print)

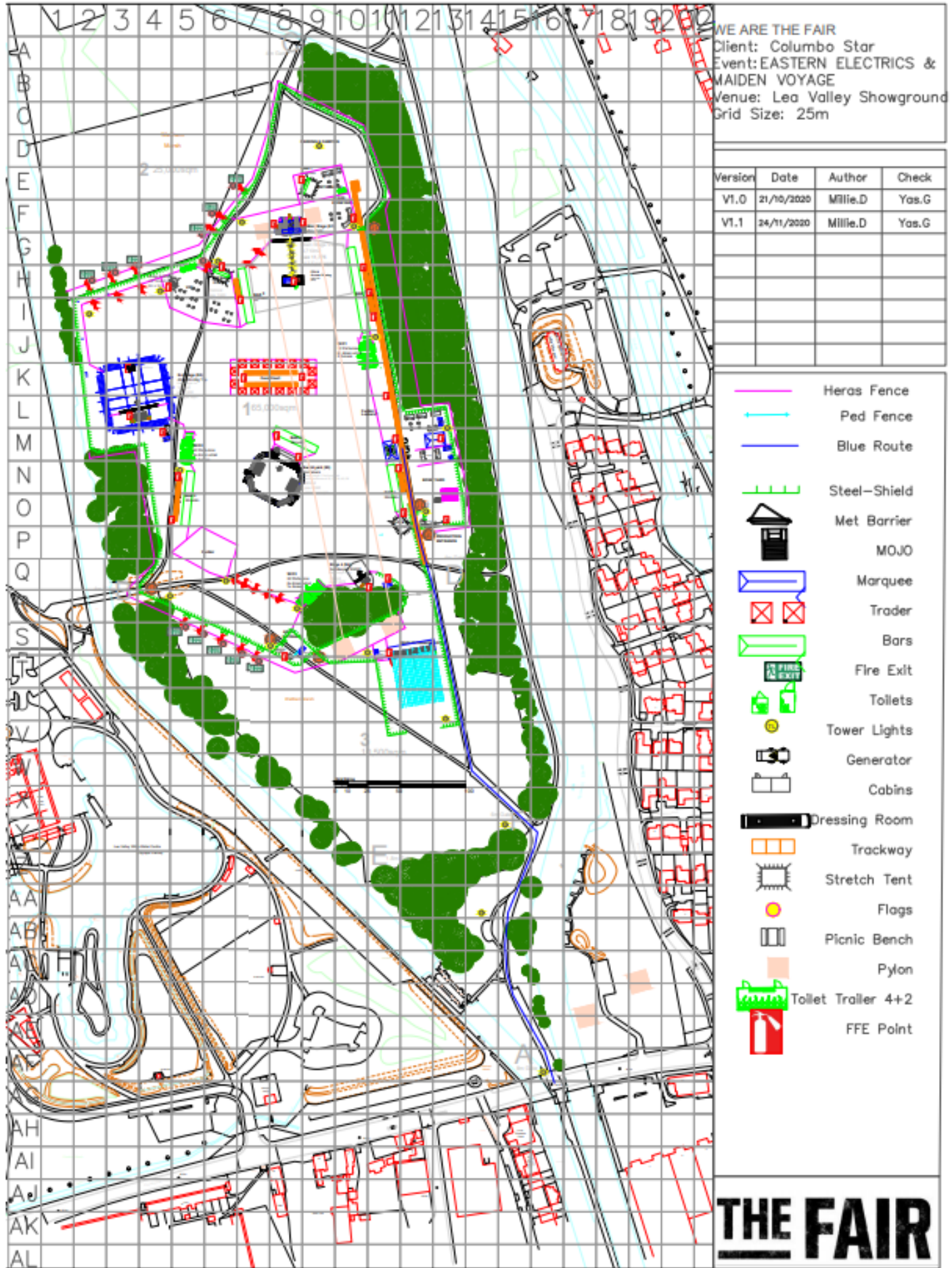
Robert James Dudley

Date

24/11/2020

# Plans of the premise



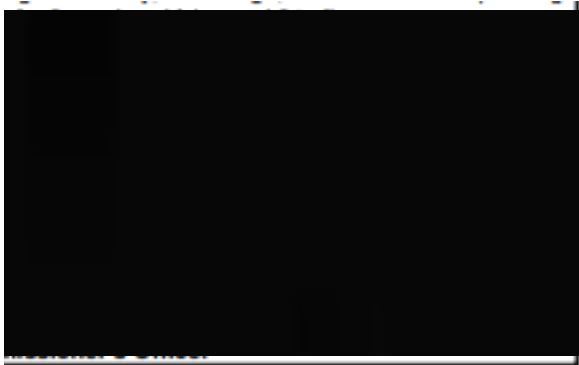


Copy of blue notices



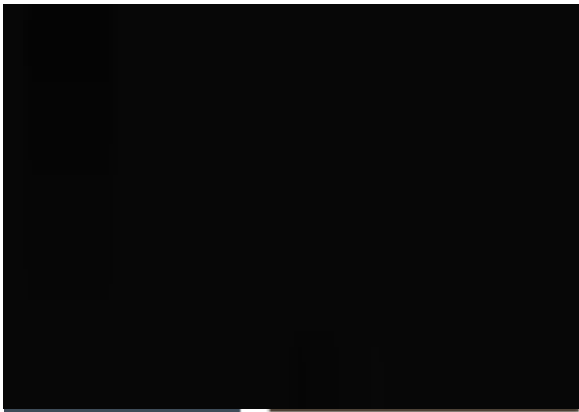


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01279 655261

**Notice of Application for a Premises Licence under the Licensing Act 2003**

Notice is given this day 27.11.2020 that We Are The Fair Ltd has applied to the Licensing office at Epping Forest District Council for a Premises Licence in respect of Showground Site, Lee Valley Country Park, Waltham Abbey, EN9 1AB

The proposed licence looks to allow the following activities:  
•Plays •Films •Live music •Recorded music •Performance of dance •Supply of alcohol

The licence will permit 1 event per calendar year, taking place for a maximum of 2 days (Sat & Sun only).  
Hours of the above licensable activities:  
Saturday from 11:00 to 23:00 hours  
Sunday from 11:00 to 22:00 hours  
Sunday preceding bank holiday Mondays from 11:00 to 23:00 hours  
Opening hours:  
Saturday from 11:00 to 24:00 hours Sunday from 11:00 to 23:00 hours Sunday preceding bank holiday Mondays from 11:00 to 24:00 hours

In year one of the Licence the maximum capacity of the event will not exceed 15,000 persons on-site.  
The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ.  
Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice.  
It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)

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## Objection from Hertfordshire Police

### Appendix A.

### **RESTRICTED**



HERTFORDSHIRE

CONSTABULARY

The governing principles of the Licensing Act are the four Licensing Objectives. All organisations and individuals involved in the running of Licensed Premises, must do so with a view to promoting these Objectives:

- The Prevention of Crime and Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

This representation is made by Hertfordshire Constabulary in relation to the time limited Premise Licence Application to cover a two- day event on 28<sup>th</sup> & 29<sup>th</sup> August 2021 for a site described as the Showground Site, Lee Valley Country Park, Waltham Abbey EN9 1AB. The applicant, one event per calendar year, to take place for a maximum of two days (Sat & Sun only) from 1100 hours to 2300 hours for the Sat and 1100-2200hrs for the Sun. for music, alcohol and other entertainment including, dance, plays and films.

This is an initial application for this event by the applicants and is for a capacity of 19999, but the applicants have indicated that this will be capped at 15000 for the first event.

The location is a green open space of part of the larger Lee Valley Park. This particular area is located on the outskirts of Waltham Abbey, Essex but on the boarder of Hertfordshire. The main access to the site will be via the A121 which, is a busy road that runs between Waltham Abbey and Waltham Cross. Also on the same side of the road but in Hertfordshire is the Lee Valley White Water Centre (Hertfordshire).

It is accepted by the applicant/promoter that the main access route to the site will be from the main transport hubs in Waltham Cross with attendees using the train network alighting at Waltham Cross and walk to the site. Then post event use the same to return to their home addresses. It has also been suggested that due to limited parking public car parks in Waltham Cross would be promoted for use and again using the main pedestrian route, the applicant/promoter expects a high number of attendees to use this route to attend the event. There are a number of residential properties within the immediate area of this route. Waltham Cross area is seen as the main transport hub for the event.

It is believed that if it this application was granted the licensing objectives around public safety, prevention of public nuisance and prevention of crime and disorder would be undermined for the reasons detailed below.

The applicant/promoter did produce some modelling of methods of travel for those attending and returning post event. Following this meeting further modelling was to take place, as it was felt that the model did not provide a true reflection of numbers and capacities of modes of travel, which causes concern with attendees potentially being stranded in the Waltham Cross area with no immediate method of returning home post event.

Page 1 of 2

Any event held in the area has an impact on those living in the area or on the route of travel, this was seen with the Lee Valley White Water Centre being an Olympic venue in 2012. It is anticipated that there will be an increase in traffic coming to the location, it is likely the event would create a level of noise not just at unsociable hours but throughout the day, if not by the event itself but from all those using the network between Waltham Cross and the site.

Though documentation has been circulated and it is accepted that this will be updated as time progresses. We believe that at this time the applicant has not produced sufficient information or detail of how they would minimise the risk crime & disorder involving patrons of the event. Minimise the risk of public nuisance by anti- social behaviour, noise of patrons, litter, or preventing patrons urinating in public areas.as patrons at the main transport hub, and the route to and from the event, and finally public safety in that at the moment we are not convinced the current modelling allows for all those attending especially by train would be able to secure a return journey post event thereby stranded in the Waltham Cross area. We believe the applicant/promoter has a duty of care and responsibility to their patrons. This is on occasions called 'the last mile'.

In summary

It is our view that we cannot support this application at the current time. To be considered, we require suitable, achievable, and enforceable conditions to be set; thereby negating our concerns as outlined above.

These amendments would need to cover traffic/transport plan, security plan, medical/welfare plan and incorporate what is called 'the last mile'.

Without this significant input from the Police, there are concerns that the organisers of the event will not manage the issues raised; thereby potentially resulting in a potential risk to public safety.




Alongside this, Hertfordshire Constabulary's submission is that this application for a premises license is rejected, unless suitable conditions can be agreed or included

Report completed by Police Sergeant Edward Matthews, Events & Operational Planning for the Local Policing Command Hertfordshire Constabulary.

Page 2 of 2


# Response from Essex Police

RE: EPP Application Received - Premises Licence

 Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>  
To  Lisa Lipscombe;  Hannah Gould

 Reply  Reply All  Forward 

Mon 14/12/2020 14:04

 You forwarded this message on 23/12/2020 12:27.

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Good afternoon ,

As agreed in the SAG meeting today .

I have reviewed he conditions offered by the applicant and at this point Essex Police do not wish to make any representations.

Page 44



**Ronan McManus (80692)**  
County Licensing Officer  
 101 (Ext: 406363)   
 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

## Responses from Trading Standards, Planning & Child protection / Safeguarding

FW: We Are The Fair Ltd - Showground Site, Lee Valley Country Park, Waltham Abbey, EN9 1AB - new premises licence application - responsible authorities & Cllrs



Caroline Dickenson - Business Support Administrator <Caroline.Dickenson@essex.gov.uk>  
To: Licensing

Reply Reply All Forward

Fri 27/11/2020 13:36

The actual sender of this message is different than the normal sender. Click here to learn more.

Detailed plan EE MV 2021 V1.1 LICENCE (002).pdf 1 MB	epping-forest-1024335-DPS RD Schedule_15_-_6_3_17_Consent_of_individual_to_being_specified_as_premises_supervisor.pdf CAN 018155 E4100.pdf 62 KB
epping-forest-1024335-Licensed Boundary .pdf 2 MB	epping-forest-1024335-v1.4 EE LV Application_Form__Premises_Licence.pdf 430 KB

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Dear Sir/Madam,

Acknowledging receipt copy of application premises licence for the above premises

Kind Regards

Caroline

Caroline Dickenson  
Business Support Administrator – Trading Standards, BC3  
Business Support

**Transformation, Delivery and Support**  
Essex County Council | Address: County Hall Chelmsford  
 03330 131511 [caroline.dickenson@essex.gov.uk](mailto:caroline.dickenson@essex.gov.uk) | [www.essex.gov.uk](http://www.essex.gov.uk)

RE: We Are The Fair Ltd - Showground Site, Lee Valley Country Park, Waltham Abbey, EN9 1AB - new premises licence application - responsible authorities & Cllrs



Graham Courtney  
To: Hannah Gould  
Cc: Contact Planning

Reply Reply All Forward

Fri 27/11/2020 07:48

Dear Hannah,

Planning have no objection to this licence application.

Kind regards,

Graham

We Are The Fair Ltd



Licence Applications CYP <LicenceApplications@essex.gov.uk>(Licence Applications CYP via eppingforestdc.gov.uk)

To: Rob@wearthefair.com

Cc: 'licensing.applications@essex.pnn.police.uk'; Licensing

The actual sender of this message is different than the normal sender. Click here to learn more.



Reply Reply All Forward

Thu 03/12/2020 15:09

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RE: Licensing Act 2003 - We Are The Fair Ltd

The licensing application received on 26<sup>th</sup> November 2020 has been assessed and we can confirm we have no objections in relation to the child protection / safeguarding element of this licence application.

As a license holder it is important for you to be aware and cited on risks to children from sexual exploitation (CSE). The I Didn't Know leaflet for license holders and licensed business owners is attached to provide you with further information and recommendations to ensure children are appropriately safeguarded. For further information about CSE please visit <http://www.escb.co.uk/engb/workingwithchildren/licensingguidelines.aspx>

Local Authority Designated Officer (LADO)  
FAO: Licensing  
Quality Assurance & Safeguarding Service  
Family Operations  
70 Duke Street  
Chelmsford  
Essex CM1 1JP



Regards

Sent on behalf of Rebecca Scott, LADO

Nicky Merrell  
Business Support

Corporate and Customer Services  
Essex County Council | Address: County Hall Chelmsford



Page 46

## Resident objections

1.

Gregory Mews  
Waltham Abbey  
Essex

Epping Forest District Council  
Civic Offices  
High Street  
EPPING Essex  
CM16 4BZ

14<sup>th</sup> December 2020

Dear Sir

We are writing to strongly oppose the application for a Premises Licence by "We are the Fair Ltd" with regard to the Showground site on Lee Valley Country Park, EN9 1AB

We are home owners living in a residential space within a designated conservation area less than a quarter of a mile from the showground; if this application were to proceed, this would raise issues about which we are most concerned. That is, traffic, noise and rubbish pollution, in addition to sanitary concerns that an organised event of 15,000 people attracts and we believe such a Licence would be contrary to the law's outline of peaceful enjoyment of our property.

A concern is that the traffic on and around the Highbridge Retail Park at the top of Beaulieu Drive on a day-to-day basis totally exceeds capacity. At busy times, such as Christmas and every single weekend, with outlets such as TKMaxx, Poundland, Home Bargains and a drive-through McDonalds, the flow of the traffic is adversely affected in both the car park and surrounding roads. In the normal course of events, this traffic spills over into Beaulieu Drive.

The land either side of Beaulieu Drive is owned by the residents and as the situation is now, we are plagued by rubbish left by customers of the food outlets in the retail park, thereby encouraging vermin, customers using the road to park up on grass verges and damaging them, thereby incurring extra costs for the people who live here. Having an event for 15,000 people would undoubtedly cause significantly more rubbish than that left now, with no recourse to the company for being responsible for its clear up or disposal.

When we think about the parking situation, Lee Valley Park hosts marathon/run events throughout the year involving over 400 people; when this happens, the lower field is jammed with vehicles. 15,000 people would never be able to park in LVP and it is hard to see what additional capacity could be found to facilitate further parking, so it is assumed a significant amount of vehicles would be forced onto local roads to park.

Our experience shows that when strangers to an area come for a short period of time, they are not aware of the locale and time and again, there is plenty of inappropriate and downright dangerous parking, blocking the flow of traffic and indeed the entrances to the six closes of Beaulieu Drive. If there were to be a 999 emergency and such vehicles were unable to get down Beaulieu Drive because of dangerous parking, the consequences could quite literally be life or death.

Whilst it's stated in the application that in the first year that there would only be one planned event for 15,000 people, there is no indication that these are static numbers - that is, whether the number of events will increase over time or whether the numbers would be restricted to and would be capped at 15,000.

The Lee Valley White Water Centre bar area (The Terrace) is some distance from the Showground and further from our property and is permitted to host a music event in the Summer, every Friday evening for somewhere in the region of 100 people. The music for just a few hours is very audible from our development. We are particularly concerned at the disruption and noise a significant event such as outlined in the Planning Application would attract, even with the most stringent constraints placed on "We are the Fair Ltd".

The application states that the event would take place over "a Bank Holiday weekend". So possibly a Spring or Summer Bank holiday. The noise from a music event, along with 15,000 people less than a quarter of a mile away would make it impossible for people in an established residential area to sit in their gardens and enjoy the weekend without being massively impacted.

In order to live in such a relatively quiet and peaceful area, we paid a significant premium for our house, we are in the highest council tax band and pay a large maintenance charge to cover the private land, which currently is being damaged and littered by a comparatively small number of people.

If this application were to succeed, our right to peaceful enjoyment of our home would be lost and worse, the land that the whole development owns may well be damaged through no fault of our own yet it will fall to the residents to repair any such damage.

No mention is made of how adequate toilet and hand washing facilities, especially during these Covid times, would be provided for so many people. Again, it is the local residents who would bear the brunt of unsanitary practices, similar to those exhibited during the 2012 Olympics.

Our family use Lee Valley Park to ride our bikes, walk with friends and family and generally appreciate the wildlife LVP is famous for. When the Park hosts events, rubbish bins are overflowing, takeaway cups, wrappers and boxes are just abandoned, all where the wildlife wander. What would 15,000 people do to the wildlife living in the Park and which the staff and volunteers there work so hard to maintain?

We would urge you to reject this application.

Yours faithfully



A S JONES & J A ALLAN-JONES & FAMILY



## 2.

██████████ Gregory Mews,  
Waltham Abbey,  
Essex, ██████████  
30<sup>th</sup> November 2020.

Dear Sir/Madam

I wish to oppose the application for a Premises licence by 'We are the Fair Ltd' in respect of the Showground site, Lee Valley County Park, Waltham Abbey, EN9 1AB.

I am a resident living in a designated conservation area. The noise, traffic, rubbish pollution and general chaos that an event with potentially 15,000 people attending is totally unacceptable.

In the summer the Lee Valley White Water Centre, which is further than the showground has music on on a small scale, maybe 100 people, on a Friday evening in the bar area. The music can be clearly heard on our estate. For quiet evenings in our homes in the summer we have to keep windows closed. I am very concerned about the potential noise that a much larger event on the showground would generate.

The traffic in and around the Highbridge retail park at the top of Beaulieu Drive is generally chaotic. People often park on Beaulieu Drive to shop or visit MacDonald's making access to our estate sometimes difficult. People will park on the grass verges damaging them, which we as residents pay a considerable service charge to maintain. MacDonald's wrappers and Costa coffee cups are often discarded on the floor ending up in the River Lee or being consumed by local wildlife. Again an event with potentially 15,000 people attending would cause severe traffic and rubbish problems.

There are at the moment increasing numbers of people using the Lee Valley walkways and green areas due to covid 19. People walk, run, ride bikes, have picnics etc which is great because the Lee Valley Park is a fantastic place to come to. The increased numbers in the park however, has led to more litter strewn over the walkways which the local wildlife, to their detriment, will try and consume. Again, many plastic bags, wrappers, coffee cup, bottles do end up in the River Lee. I see it all the time. It is heart breaking to see such a lovely park treated with such disregard. I would estimate that the extra footfall amounts to maybe 800 / 1000 people over the lockdown period. What amounts of litter would potentially 15,000 people bring over two days? What would be the consequences for the local wildlife? Do they have a say in this application?

We bought our house primarily because of the proximity to the Lee Valley and the quietness of the area. We utilise it daily, walking our dog, running and cycling. To have this restricted because of an event such as the proposed one would be unfair for all local residents and

those that travel to use it. We regularly delight in the wildlife we see: deer, foxes, badgers, pheasant and many, many more different types of birds and animals. The showground area is where we often catch sight of them. What effect will your proposed event have on the wildlife, not just from the rubbish that will inevitably be left behind and the noise of the events themselves but from the disruption to their habitats?

There are a few 10km / half marathon events a year on the showground with maybe 400/500 runners. This fills up the lower field with vehicles. Not everyone uses cars to travel but with 15,000 people there is no way the park can accommodate increased numbers of vehicles. The surrounding roads will have to take the overflow which will cause further disruption.

The licence will permit 1 event per year. This will probably be the spring/ summer bank holiday. The increased noise, traffic, rubbish on a weekend when the local residents may wish to have a peaceful relaxing time, maybe with family/friends in their gardens will be ruined. This is simply not acceptable. It was also unclear whether the number of events could increase over time or if the number of people coming to the events could also increase.

We paid a premium for our house and pay a large council tax and service charge to live in a relatively quiet place that we can enjoy. We should enjoy all the weekends of the year both in the privacy of our own home and enjoying the lovely Lee Valley Park. This will not happen if this application is approved. That would be scandalous.

We strongly urge you to reject this application.

Yours Faithfully

A large black rectangular redaction box covering the signature area of the letter.

James, Lynda, Daniel, Katie and Stanley Collins.

3.

## Representation for the planning application - WK/202044509



JF Weyl [REDACTED] (JF Weyl via eppingforestdc.gov.uk)

To Licensing

Orange Category

You replied to this message on 08/01/2021 16:53.  
The actual sender of this message is different than the normal sender. [Click here to learn more.](#)

Reply Reply All Forward

Mon 14/12/2020 17:19

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

Hi

I live in Beaulieu Drive by the Lea Valley Park and I have just seen the following planning application:

<http://planpub.eppingforestdc.gov.uk/NorthgatePublicDocs/00768089.pdf>

I understand I have until the 25<sup>th</sup> Dec to send my comments. Here they are:

Page 51

### Noise

1. We already suffer from numerous 1 or 2 day events in the LV White Water Centre during the summer. The noise isn't just from the event itself (crowd noise and the public announcements/commentary), it's from the set up and dismantling days before and after, and on the actual event days after the event has closed, as the organisers often stay on site, camp and play music late into the night to entertain themselves.  
In this application it will be the event organisers AND potentially, the attendees, that could stay on site after the event closes, so there could still be an unacceptable noise level well after 11.00 pm or midnight!
2. In this application, it's for up to 15,000 people over 2 days, so we are likely to be disrupted for at least 4 days, assuming they only take 1 day either side to set up and dismantle.
3. As above, in item 1, although the event may cease at 11.00 pm, how do they intend to manage/control the noise created by that many people (who have had access to alcohol served on site) if they are staying on site and want to continue their own 'parties'?
4. On the final day, when the event closes at (the earliest) 11.00pm, it will still be noisy as the attendees will then be packing up and joining a very long queue of cars to leave the site, or they will be staying overnight and leaving the next day, so it will be prolonged noise and will go on after 11.00 pm on every night.
5. The noise of the event will affect the Beaulieu Drive residents, but also the Powder Mill estate residents and the new flats by Jewson's and the Holbrook residents so it's a significant number of people.

### Traffic

1. The entrance to the site is a single track. Entry and exit here will cause severe blockages onto/off the main road, which will impact on the junction with MacDonalds which is already very busy (at all hours) and has been the location for many accidents over the years, including several deaths, especially when people get impatient, stuck in queues and jump the lights.
2. Even with traffic management marshalls, the local roads and the junction are not fit for this number of concentrated visitors and will be overloaded and even more dangerous.

**Parking:**

1. The Showground site is also the overspill car park for the LV White water Centre. I'm not sure what capacity of cars it can hold, but I doubt that there is sufficient space for potentially 10,000+ cars plus a large scale event, which means that any surrounding roads (of which there are few) could become completely packed with cars for at least 2-4 days.
2. Assuming these are largescale events (as indicated), there will be HGV lorries delivering to and from the site, before and after the event. Again, the roads and narrow entrance were not designed for this.

**Smell:**

1. I assume that part of the 'package' is to make money by providing on site catering for 15,000 people, so the smell of mass catering will be in the air for the period of the event, over and above that of MacDonalds!

**Refuse/effect on wildlife in the park:**

1. The rubbish created by that many people will be immense, as highlighted recently by the summer 'flash parties' in public parks. Although the organisers will (hopefully) be obliged to clear the site at the end of the event, the park is a refuge for a wide variety of wildlife and there is a safety risk of that much rubbish being left for any period.

**Effect on residents:**

1. Loss of amenity during the event - The park will effectively become 'no go' area for all the local residents that use it and those that travel to use it, particularly at the weekends because of the noise, traffic, lack of parking etc.

Best regards

Jean-Francois Weyl

Gregory Mews

Waltham Ab bey



52

Licensing Office  
Epping Forest District Council  
Hight Street  
Epping  
Essex  
CM16 4BZ

By post and email ([licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk))

18<sup>th</sup> December 2020.

Dear Sirs

**Re: Application for a Premises License under the Licensing Act 2003. Application Reference WK/202044509 - Showground Site, Lee Valley Country Park, Waltham Abbey, Essex, EN9 1AB.**

With reference to the above application, made by We The Fair Ltd, we wish to object to the application for a Premises Licence on the following grounds:

**Noise**

1. We already 'suffer' from numerous one or two day summer events in the Lee Valley White Water Centre during the summer (when it's warm and residents generally have their windows open, even at night). The noise isn't just from the event itself (crowd noise and the continual public announcements/commentary), it's from the set up and dismantling on the days and nights before and after, and on the actual event days after the event has officially closed, as the organisers often stay on site, camp and play music late into the night to entertain themselves.  
In this application it will be the event organisers AND potentially the attendees, that could stay on site after the event officially closes, so there could still be an unacceptable noise level continually during the daytime as well after 11.00 pm or midnight.
2. As above, in item 1, although the event may officially cease at 11.00 pm, if event attendees stay on site, how can the organisers manage/control the noise created by that many people (who have had access to alcohol on site) and want to continue their own 'parties' in their tents?
3. On the final day, or when the event closes daily at (the earliest) 11.00pm, it will still be noisy as the attendees that are leaving will then be packing up and joining a very long queue of cars waiting to leave the site via the single-track road in the park, or they will be staying overnight and leaving the next day, so it will be prolonged noise and will go on well after 11.00 pm on every night.
4. The application is for up to 15.000 people, for two days, so we are likely to be disrupted (day and night) for at least four days, assuming they only take one day either side to set up and dismantle the event.
5. The noise of the event will not only affect the directly adjacent Beaulieu Drive residents, but also the Powder Mill estate residents, the new flats by Jewson's and the Holbrook residents which is a significant number of people (all mainly in Epping Forest – see item below).
6. Unfortunately, when there was a very loud event at the Lee Valley White Water Centre last summer, that went on (unofficially) through two nights, we contacted Environmental Health

at Epping for assistance and they told us that although we were Epping Council residents, they couldn't do anything because the event was under Broxbourne's authority. When we contacted Broxbourne's Environmental Health, they told us that although the event was under their authority, they couldn't help because we were Epping Forest residents not Broxbourne residents, so neither authority was able to assist in managing the noise or the timing breaches.

This does not bode well for any event under this application, as the Showground site seems to sit within in a no man's land, on the two Council boundaries where neither Council seems to be able to control any disruption to Epping Forest residents, only Broxbourne residents.

#### **Traffic**

1. The entrance road into the site is a single track, which is insufficient to deal with the numbers stated, especially if they intend to all arrive or leave at the same time.
2. It should also be noted that the park track actually joins the main road on the bridge over the Lee, just below the brow, which makes visibility difficult when leaving the site to join the main road in either direction, as cars travelling towards Waltham Abbey (from Waltham Cross) often travel at some speed over the brow.
3. Entry and exit here will cause severe blockages onto/off the main road, which will impact the road itself and the nearby junction with MacDonalds and the Highbridge Business Park, which is already very busy (at all hours).  
This junction has been the location of many accidents over the years, including several deaths, especially when people get impatient, stuck in queues and jump the lights.
4. Even if traffic management Marshalls were to be provided by the event organisers, the local roads and the junction are not fit for this number of concentrated visitors and will be overloaded, even more dangerous and will cause a nuisance for locals and residents.
5. It is unclear how events will be planned on this site, if they clash with events at the Lee Valley White Water Centre, the whole area will become congested, not to mention the combined noise and disruption locally.
6. Assuming these are large scale events (as indicated), there will also be HGV lorries delivering to and from the site, before and after the event. Again, the roads, the bridge and the narrow entrance were not designed for this size of vehicle and it will cause significant local disruption and nuisance.

#### **Parking:**

1. The Showground site is currently the overspill car park for the Lee Valley White Water Centre. We are not sure what capacity of cars it can hold, but doubt that there is sufficient space for potentially 10,000+ cars, plus a large-scale event itself, which means that any nearby surrounding roads (of which there are only a few) could become congested with parked cars for at least 2 - 4 days.

#### **Smell:**

1. We assume that part of the commercial event 'package' would be to provide on-site catering for 15,000 people, so the smell of mass catering will be in the air for the continual period of the event, over and above that of MacDonalds!

#### **Refuse/effect on wildlife in the park:**

1. The rubbish created by that many people will be immense, as highlighted recently by the summer 'flash parties' in public parks. Although the organisers will (hopefully) be obliged to clear the site at the end of the event, the park is a refuge for a wide variety of wildlife and there is a safety risk from this volume of rubbish, especially if left for any period, particularly

if it's windy, blows around the area and ends up spread outside the designated site and in the rivers.

**Effect on local residents and regular park users:**

1. The park will effectively become a 'no go' area before, during and after the event for all the local residents that use it, and for those that travel to use it, due to the location of the site near to the main park entrance. Users will also be disrupted by the noise of the event itself, the traffic, lack of access, parking and general local disruption.
2. The recent pandemic and lockdowns have highlighted how popular the park already is and how many people now use it as a means of recreation and exercise, particularly in the areas of the park that are directly nearby to access points, such as the Showground site.
3. User numbers increase significantly in the summer and at every weekend throughout the year, when this event is intended to be held, so it will cause maximum disruption to users at a popular time.

In light of the numerous reasons set out above, we hope that this application will be considered but rejected.

Yours faithfully,

Christine Sillis and Steven Owers

5.

**From:** Sheila Rowe <[REDACTED]>  
**Sent:** 30 November 2020 18:51  
**To:** LV Information Service - e-mail <[info@leevalleypark.org.uk](mailto:info@leevalleypark.org.uk)>  
**Subject:** We Are The Fair Ltd. - Lee Valley Showground.

To whom it may concern,

It has come to our notice that "We Are The Fair Ltd." have made an Application to Epping Forest District Council for a Licence to hold large outdoor entertainment activities on the Lee Valley Showground (adjacent to the White Water Centre).

As nearby Residents, before considering any representations to EFDC, we would like to know if:-

- 1) Lee Valley Park Authority have already come to an Agreement with "We Are The Fair Ltd" to hold such events (subject to them obtaining the necessary EFDC Licence).
- 2) Will all parking for such event (both participants and public attendees) be provided within the boundaries of Lee Valley Park as there is no other suitable local "off street" parking.

Your early reply would be appreciated bearing in mind the time limits for representations to EFDC.

Thank you.

Brian and Sheila Rowe.  
Gregory Mews.  
[REDACTED]

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On 3 Dec 2020, at 15:58, Events <[events@leevalleypark.org.uk](mailto:events@leevalleypark.org.uk)> wrote:

Dear Mr and Mrs Rowe,

Thank you for your email.

I can confirm that we have been in discussion with We Are The Fair for several months about their proposal and we are finalising discussions to enter into a formal agreement, **in addition, the organisers will need to successfully apply for a license from EFDC** as you have mentioned.

The Organisers will **have to** publicise that attendees should arrive by public transport **and that** no parking **will be** available onsite or in the near vicinity. The Organisers have a good record of encouraging public transport use and we have worked with them for many years in other areas of the Park. **The organisers may make plans for a drop off/pick up point, and this will potentially take place on LV owned land or on private land away from residential areas. All this is subject to a very detailed traffic management plan to be agreed with EFDC.**

I hope this answers both of your queries.

Kind regards,

**Sophie Stone**

On 7 Dec 2020, at 19:49, Sheila Rowe [REDACTED] wrote:

We see from a Notice displayed within the Lee Valley Park that "We Are The Fair Ltd." have applied to yourselves for a Licence to hold large scale outdoor entertainment (including the sale of alcohol) on the Lee Valley Park Showground (adjacent to the White Water Centre). You will see below our email to the Lee Valley Park - as a concerned very local resident - and their response.

Please therefore accept this email as an objection to this Licence Application due to the lack of any parking provision within the Lee Valley Park or elsewhere (currently no other local provision is available and most local roads are "yellow lined") for these events.

However well intentioned We Are The Fair are in trying to persuade attendees (up to 15,000) to use public transport, this obviously will not be followed by all attendees thus causing large scale traffic problems on local roads, and particularly at the already dangerous traffic light controlled junction at the foot of Beaulieu Drive. Also the provision of public transport would in no way be sufficient for large scale exit of attendees (up to 15,000) possibly at a time up to 23.00 on a weekend, causing late night disturbance in the local residential area.

Thank you,  
Brian and Sheila Rowe.

[REDACTED] Gregory Mews [REDACTED]

Re: Lee Valley Park - We Are The Fair Ltd



Sheila Rowe <[REDACTED]>  
To Hannah Gould



Tue 08/12/2020 11:37

Orange Category

You replied to this message on 08/12/2020 15:40.

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

Hello,  
Thanks for your email this morning regarding this Licence Application.  
Following my voice mail yesterday I called again to the EFDC switchboard and was given an email address for the Licensing Office. **The email below however did not reach you.**

I believe my email to you yesterday and those to and from the Lee Valley Park (all below) demonstrate the concern of myself and others in our community regarding such large scale events.

From your email this morning I see we must specify the grounds of our objection against a list of specific headings. We would object therefore on the basis of:

- 1) Crime and disorder - probable volume of people (max 15000) exiting venue late at night following attendance of an event at which alcohol has been available.
- 2) Public safety - increase in road use in the area by large numbers of vehicles. Also large numbers of persons using pavements and waiting for busses. Note also reference in my email to the junction at Beaulieu Drive which has been the site on numerous vehicle accidents - some very serious)
- 3) Prevention of public nuisance - same reasons as above. Also general late evening noise nuisance. This is evidenced by the fact that we can hear even the normal PA system used at the White Water Centre (adjacent to the Showground) and also in the past loud music from the Friday evening music events that used to be held.

Thank you.  
Brian and Sheila Rowe



## Agreed conditions with Community Resilience Team

From: [chris@threespiresacoustics.co.uk](mailto:chris@threespiresacoustics.co.uk) <[chris@threespiresacoustics.co.uk](mailto:chris@threespiresacoustics.co.uk)>

Sent: 23 December 2020 12:11

To: Michael Richardson <[MRichardson@eppingforestdc.gov.uk](mailto:MRichardson@eppingforestdc.gov.uk)>

Cc: 'Rob Dudley' <[Rob@wearethefair.com](mailto:Rob@wearethefair.com)>

Subject: FW: We Are The Fair Ltd - Showground Site, Lee Valley Country Park, Waltham Abbey, EN9 1AB - new premises licence application - responsible authorities & Cllrs

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

Hi Mike

Thanks for the email sent through to Rob, who is leading on the licence application. He's asked me to respond on the NMP elements/ I've put my comments in **bold below** your text (not in bold) which hopefully all make sense. Happy to speak on this today or 29<sup>th</sup>, 30<sup>th</sup> or 31st Dec if you are available. Otherwise anytime w/s 04/01/2021.

If we don't speak, have a Merry Christmas.

As such, I would recommend that the following conditions are applied (numbers are the same as within the application for ease of reference, italics are the changes):

30. A qualified and suitably experienced Noise Management Consultancy will be appointed *at least 12 weeks before the proposed event*, to produce a Noise Management Plan (NMP) and provide representatives on site during the live hours of the event. *The Noise Management Consultant shall liaise between all parties, including the DPS, Promoter, Sound System Supplier, Sound Engineer and Licensing Authority on all matters relating to noise control prior to, and during the event.* – **This can be agreed and I will ask Rob (on copy) to advise the Licensing Authority licencing team to treat this as an amendment to the operating schedule (conditions).**

31. The NMP will be developed by the Noise Management Consultant in consultation with *the Local Authority's Environmental Enforcement Team*. **This can be agreed and I will ask Rob (on copy) to advise the Licensing Authority licencing team to treat this as an amendment to the operating schedule (conditions).**

32. The NMP will detail the agreed dB Music Noise Levels (MNL) at specified off-site receptor locations. *The agreed MNL will then form part of the licence for the event that year.* **This can be agreed and I will ask Rob (on copy) to advise the Licensing Authority licencing team to treat this as an amendment to the operating schedule (conditions).**

32a. *The NMP shall be finalised and agreed in writing with the Local Authority at least 28 days before the proposed event.* **This can be agreed and I will ask Rob (on copy) to advise the Licensing Authority licencing team to treat this as an amendment to the operating schedule (conditions).**

33. Local residents will receive prior notification of the event including details of the event timings. The distribution radius for the notification letter will be agreed with the Local Authority. This is to include local businesses that may be affected by attendees to the event during ingress and egress **This can be agreed and I will ask Rob (on copy) to advise the Licensing Authority licencing team to treat this as an amendment to the operating schedule (conditions).**

34. A noise "hot line" number *shall be included within the notification letter, and publicised on the event's internet/social media platforms. The number shall also be provided to the Local Authority, Lea Valley Parks Authority and the White Water Rafting Centre 14 days before the event, should they received complaints. This telephone number will allow residents to contact an event representative should they need to make a complaint during the event.* **This can be agreed and I will ask Rob (on copy) to advise the Licensing Authority licencing team to treat this as an amendment to the operating schedule (conditions).**

34a. *The hotline shall be staffed at all times by the DPS or representative, and shall also be the point of contact for the noise patrols and be responsible for maintaining the level of music and other amplified sound at an appropriate level.* **This can be agreed and I will ask Rob (on copy) to advise the Licensing Authority licencing team to treat this as an amendment to the operating schedule (conditions).**

If more detailed conditions are required, I would suggest the following are implemented, but they may also form part of the NMP: **I suggest that these points are more appropriate to be included within the NMP, and if agreeable I will amend the draft NMP that you've seen to embrace these points within that document..**

1) Setting up the sound system - A noise propagation test shall be undertaken at least 24 hours prior to the start of the event in order to set appropriate control limits at the venue. The sound system shall be configured and operated in a similar manners as intended for the event. The sound source used for the test shall be similar in character to the music likely to be produced during the event. Reason: *In order to set noise levels before the event occurs to ensure that a public nuisance does not exist.* **Agreed – I will amend NMP accordingly**

2) Control of DJs/Bands/Artists - The DPS shall ensure that the promoter, sound system supplier and all individual sound engineers/DJs are informed of the sound control limits and that any instructions from the noise control consultant and/or DPS (or representative) are implemented immediately. Reason: *In order to ensure adequate control over the volume of music played to prevent a public nuisance from occurring -* **Agreed – I will amend NMP accordingly**

### 3) Preventing public nuisance from amplified sound 3a) Overarching condition

It is important that the volume of any music including the bass content is adjusted accordingly to a level that does not cause a public nuisance. Whilst the venue is some distance from residents, as it is in the open air, there is no means of physically controlling the noise from the music, especially the bass beat of the music. I would, therefore recommend the following condition to control the overall noise from the event. **This is all agreed but the second part of the proposed overarching condition contradicts the proposed conditions above and the proposed amends to the NMP. Can I suggest that we retain the first part only. After all it is Public Nuisance that the Licensing Objectives are concerned with, and as this event does not go beyond 11pm, (earlier in fact) the inaudibility test is unreasonable (particularly as we have such prescriptive and enforceable conditions within the Licence and the NMP).**

Therefore the wording would be. Therefore:

The Premises Supervisor (or representative) shall monitor the volume of music emanating from the premises and adjust the volume to ensure that any amplified sound or other music from the licensed premises does not cause a public nuisance. Reason: *To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance.*

### 3b) Monitoring of the noise

Whilst the above condition ensures that the applicant should not cause a public nuisance, the event needs to be monitored adequately to ensure that this does not occur. I would, therefore recommend the following conditions to ensure that adequate monitoring of the event occurs: **This can all be agreed, save that I have deleted reference to audible, as it's not appropriate for the reasons above. I will amend NMP accordingly.**

The Premises Supervisor (or named representative) shall monitor the volume of music emanating from the venue at two hourly intervals from the start of the event until 21.00 hours, and then hourly until the event finishes. This will occur at various locations in and around the event site at points agreed with the Licensing Authority. The specific locations should be agreed no later than 28 days before the event is scheduled to take place. **Agreed – I will amend NMP accordingly**

If the music is above the MNL at the set locations the Premises Supervisor (or representative) shall contact the venue immediately discuss the matter with the person responsible on site and they shall decide if the volume of the music shall be reduced so that it does not cause a public nuisance at the monitoring points. The ultimate decision shall rest with the person responsible on the site. **Agreed – I will amend NMP accordingly**

A written log of site visits should be made and kept for inspection by the Licensing Authority if requested. This should include any a record of any telephone conversations with the responsible person on site and any remedial action taken to reduce the noise level. If no action is taken, reasons for this shall also be recorded. **Agreed – I will amend NMP accordingly** Reason: *To prevent a public nuisance*

### 4) Absolute noise limits

If the Licensing Committee are minded granting the application, and would prefer specific noise limits at this stage of the application, these levels would need to be agreed with the applicant, and managed by their consultant on the night as it is not be the responsibility of the Local Authority to monitor the noise as a consultant. Any specific noise limits would form part of the Noise Management Plan, as detailed above. Spot checks may be carried out during the event, by the duty noise officer, but it is the applicant's responsibility to ensure that they comply with any such levels imposed.

I'm not quite sure if this is to be a commentary within the NMP itself, or merely an observation from you, but to be clear I am perfectly happy with the point made. To be clear, I propose that there are specific levels, that we monitor and manage those levels, with the clear aim of ensuring that no public nuisance is created as a result of the operation of this event. And that is to be done in a transparent manner, offering officers and residents the opportunity to fully engage.

I hope that these additions can be agreed, so that my representations can be withdrawn, however I feel that the matter is likely to need to go to committee for the conditions to be agreed by members should further representations be received by members of the public.

Any questions, please do not hesitate to contact me.

Regards

Mike

Kind Regards

**Chris Hurst**

Director & Consultant

Three Spires Acoustics Ltd

2 SykeIngs | Richings Park | Iver| Bucks | SL0 9ET

Tel: 0

email:

**From:** Michael Richardson <[MRichardson@eppingforestdc.gov.uk](mailto:MRichardson@eppingforestdc.gov.uk)>

**Date:** Tuesday, 12 January 2021 at 11:53

**To:** "[chris@threespiresacoustics.co.uk](mailto:chris@threespiresacoustics.co.uk)" <[chris@threespiresacoustics.co.uk](mailto:chris@threespiresacoustics.co.uk)>

**Cc:** Rob Dudley <[Rob@wearethefair.com](mailto:Rob@wearethefair.com)>, Hannah Gould <[hgould@eppingforestdc.gov.uk](mailto:hgould@eppingforestdc.gov.uk)>

**Subject:** RE: We Are The Fair Ltd - Showground Site, Lee Valley Country Park, Waltham Abbey, EN9 1AB - new premises licence application - responsible authorities & Cllrs

Dear Chris

Thanks for the update, and the amended NMP – sorry for the delay in getting back to you regarding the proposed amendments to the NMP and addition of conditions to the operating schedule – as you can appreciate, it has been a very busy first week back!

Thanks for agreeing all the conditions. If Rob can amend the operating schedule accordingly, all my representations have been adequately addressed, and they can be withdrawn.

However, I thought it would be a good point to clarify the “inaudible” criteria – the line which you have removed “**The Premises Supervisor (or representative) can ensure that music from the premises does not cause a public nuisance by ensuring that the music is inaudible at the boundary of any properties where the occupiers are likely to be sensitive to noise**” forms advice within the condition (ie, if you can’t hear it, it’s not going to cause a public nuisance). I appreciate with this event, residents will be able to hear the noise from the event, but the decision then will need to be made if the volume of the music is causing a public nuisance (even if it does comply with the noise limit).

I am happy, however, for the inaudibility advice to be removed, from the condition.

#### 5.4 – Absolute noise limits

This is a commentary on the monitoring of the noise limits and the NMP, and ensuring that you/the applicant and the committee are aware of where the responsibility primarily lies for compliance with the license, and what the remit of the Council will be for monitoring the event. I am, however, grateful for your clarity regarding this.

Regards

Mike

Michael Richardson  
Senior Environmental Enforcement Officer  
Community Resilience Team

**From:** Rob Dudley <[Rob@wearethefair.com](mailto:Rob@wearethefair.com)>

**Sent:** 12 January 2021 14:34

**To:** Michael Richardson <[MRichardson@eppingforestdc.gov.uk](mailto:MRichardson@eppingforestdc.gov.uk)>; Hannah Gould <[hgould@eppingforestdc.gov.uk](mailto:hgould@eppingforestdc.gov.uk)>

**Cc:** [chris@threespiresacoustics.co.uk](mailto:chris@threespiresacoustics.co.uk)

**Subject:** Re: We Are The Fair Ltd - Showground Site, Lee Valley Country Park, Waltham Abbey, EN9 1AB - new premises licence application - responsible authorities & Cllrs

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

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Hi Michael,

Thanks for this. I am happy to confirm that we can agree to the operating hours being amended to 22:00 on both days as well as agreeing to all of the conditons previously discussed with Chris.

Hannah, I will send you a separate email with the revised detail of the application/operating schduel, but for the time being, please accept this email as confirmation.

Regards,

Rob





Rob Dudley <Rob@wearethefair.com>

To Hannah Gould

Cc Michael Richardson

Reply	Reply All	Forward	
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Mon 18/01/2021 15:26

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

Hi Hannah,

I hope you're well. Following on from our various emails, I thought it would be prudent to finalise our position regarding Michael's representation. Thanks to constructive dialogue between Michael and our Noise Consultant, I am happy to confirm that we can accept the inclusion of the following new/amended conditions. Together with the revised hours now sought (as confirmed on Friday) and the updated Noise Management Plan, I believe we have now attended to all of Michaels' concerns.

Regards,  
Rob

***New Condition –***

***“This Licence will permit 1 event per year to take place between the second week of July and the second week of September. The exact dates of the event to be agreed with the SAG and Licensing Authority no later than 12 weeks prior to the planned event date”***


**d) The prevention of public nuisance**

- 30. A qualified and suitably experienced Noise Management Consultancy will be appointed *at least 12 weeks before the proposed event*, to produce a Noise Management Plan (NMP) and provide representatives on site during the live hours of the event. ***The Noise Management Consultant shall liaise between all parties, including the DPS, Promoter, Sound System Supplier, Sound Engineer and Licensing Authority on all matters relating to noise control prior to, and during the event.***
- 31. The NMP will be developed by the Noise Management Consultant in consultation with ***the Local Authority's Environmental Enforcement Team.***
- 32. The NMP will detail the agreed dB Music Noise Levels (MNL) at specified off-site receptor locations. ***The agreed MNL will then form part of the licence for the event that year.***  
***32a. The NMP shall be finalised and agreed in writing with the Local Authority at least 28 days before the proposed event.***
- 33. Local residents will receive prior notification of the event including details of the event timings. The distribution radius for the notification letter will be agreed with the Local Authority. This is to include local businesses that may be affected by attendees to the event during ingress and egress
- 34. A noise “hot line” number ***shall be included within the notification letter, and publicised on the event's internet/social media platforms. The number shall also be provided to the Local Authority, Lea Valley Parks Authority and the White-Water Rafting Centre 14 days before the event, should they received complaints. This telephone number will*** allow residents to contact an event representative should they need to make a complaint during the event.  
***34a. The hotline shall be staffed at all times by the DPS or representative, and shall also be the point of contact for the noise patrols and be responsible for maintaining the level of music and other amplified sound at an appropriate level.***

Page 65

# Letter from the organiser to the resident objectors (sent 19/01/21)





## Information for residents

 Rob Dudley <Rob@wearethefair.com>  
To: Hannah Gould

TO DO

You forwarded this message on 19/01/2021 15:23.

 LV Licence - Letter to residents and park users.pdf  
78 KB

 Reply  Reply All  Forward 

Tue 19/01/2021 12:57

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

Hi Hannah,

Hope you are well. Would you be able to forward the attached to the Local Residents who lodged representations against the application please?

Thanks  
Rob

**ROBERT J DUDLEY MBII, Tech IOSH**  
Director

**We Are The Fair**  
Unit 301, Brickfields  
37 Cremer St, Hackney  
London  
E9 6JD

  
020 761 9966  
[wearethefair.com](http://wearethefair.com)

PDF attachment....

Dear Resident / park user,

We are the Production Company who have applied for a Premises Licence for the Showground Site at Lee Valley Park. We're aware of the representation that you have lodged with EFDC Licensing team against the application and thought that it might be of benefit to you to provide some additional information about the Licence application and its current status.

During the Licensing consultation period we received 5 comments on the application from five members of the public, as well as from the Police and Environmental Health team. We have been, and continue to be, engaged in dialogue with the Officers from Police and Environmental Enforcement and anticipate agreeing conditions and further restrictions to the Licence (from those first submitted).

**Dialogue with Environmental Enforcement:**

To satisfy concerns raised in his representation, we have agreed with the Environmental Enforcement Officer to include the following additional condition to add clarity regarding the timings of when events will be permitted to take place under this Licence:

*"This Licence will permit 1 event per year to take place between the second week of July and the second week of September. The exact dates of the event to be agreed with the SAG and Licensing Authority no later than 12 weeks prior to the planned event date"*

We have further agreed to amend the following conditions (revised and updated wording to these conditions as follows):

*30. A qualified and suitably experienced Noise Management Consultancy will be appointed at least 12 weeks before the proposed event, to produce a Noise Management Plan (NMP) and provide representatives on site during the live hours of the event. The Noise Management Consultant shall liaise between all parties, including the DPS, Promoter, Sound System Supplier, Sound Engineer and Licensing Authority on all matters relating to noise control prior to, and during the event.*

*31. The NMP will be developed by the Noise Management Consultant in consultation with the Local Authority's Environmental Enforcement Team.*

*32. The NMP will detail the agreed dB Music Noise Levels (MNL) at specified off-site receptor locations. The agreed MNL will then form part of the licence for the event that year.*

*32a. The NMP shall be finalised and agreed in writing with the Local Authority at least 28 days before the proposed event*

*33. Local residents will receive prior notification of the event including details of the event timings. The distribution radius for the notification letter will be agreed with the Local Authority. This is to include local businesses that may be affected by attendees to the event during ingress and egress*

*34. A noise "hot line" number shall be included within the notification letter, and publicised on the event's internet/social media platforms. The number shall also be provided to the Local Authority, Lea Valley Parks Authority and the White-Water Rafting Centre 14 days before the event, should they receive complaints. This telephone*

*number will allow residents to contact an event representative should they need to make a complaint during the event.*

*34a. The hotline shall be staffed at all times by the DPS or representative, and shall also be the point of contact for the noise patrols and be responsible for maintaining the level of music and other amplified sound at an appropriate level.*

We have also agreed to limit regulated entertainment and sale of alcohol to 22:00 and everyone must be off the Premises by 23:00

**Dialogue with the Police:**

We have also suggested the following amends to Sgt Edward Matthews from Hertfordshire Police and intend to have these included as conditions on the Licence:

*17. The Event Safety Management Plan (ESMP) Security Management Plan will outline the number, position and roles of the Security and Stewarding staff working at the event. This will include not just the Premises itself, but also 'The Last Mile / Zone Ex' leading to and from transport hubs and taxi/private hire pick up/drop off locations*

*17a The Security Management Plan will be shared and agreed with both Essex and Hertfordshire Police no later than 28 days prior to the event.*

*25. The Premises Licence Holder (PLH) shall carry out a suitable and sufficient risk assessment as well as use the Health and Safety Executive (HSE) "purple guide" (HSG195) on outdoor events to determine the level of first aid provision for the event, such that there is no undue demand on National Health Service resources.*

*25a A suitably qualified and experienced event medical company will be contracted to provide first aid staff and equipment (in line with the risk assessment) for the event. The event medical company will also produce a Medical Management Plan which will be shared with the SAG (including East of England Ambulance Service) no later than 28 days prior to the event.*

*29. A Traffic and Transport Management Plan (TMP) will be submitted to relevant authorities (including both Essex and Hertfordshire Police). The TMP will include: (a) details of the traffic management measures to be implemented (b) the location and specification of barriers (c) details of the staffing schedule and (d) details of any permits and temporary traffic orders*

*29a The TMP and the Ingress/Egress Plan will also consider the various modes of transport that attendees to the event will utilise to access the event site and will detail measures taken to minimise disruption at the nearest main transport hub (Waltham Cross station) by means of staffing/security, event timings, communication, signage, messaging, barriers and the like.*

*29b Both the TMP and Ingress/Egress Plans will be agreed with the SAG (including both Essex and Hertfordshire Police) no later than 56 days prior to the event*

### **Concerns from Local Residents**

The main themes of concerns raised in the representations from yourselves as local residents and members of the public would appear to be:

Noise  
Traffic/Parking  
Rubbish/Waste  
Wildlife/Environmental concerns (including restricted access to the park)  
Toilets  
Covid 19 / Coronavirus

The amended Licence application now contains 53 legally enforceable conditions, all of which promote the 4 Licensing objectives of the prevention of Crime & Disorder, Public Safety, the prevention of Public Nuisance and the protection of Children from Harm.

#### **Noise**

Prior to submitting this application, we commissioned a suitably qualified acoustic consultant (Three Spires Acoustics Ltd, MIOA, AMIOL, MCIEH, CEnvH) to produce a draft Noise Management Plan (NMP) which demonstrates that the site is considered to be a suitable location for the planned events that will take place under this Licence.

As mentioned above, The NMP has been revised and developed in consultation with Michael Richardson (Senior Environmental Enforcement Officer, Epping Forest District Council) and it is understood that he is now satisfied that the arrangements that will be in place are sufficient to promote the Licensing Objectives and prevent Public Nuisance. The Operating Schedule now includes 7 robust conditions that link to the NMP and mean that the noise levels agreed within the NMP become enforceable.

As organisers we are very experienced at producing and delivering events of this nature in similar locations with residential properties in relatively close proximity to the Premises. We work with trusted suppliers to install sound equipment at our events and insist that they use leading industry brands that specialise in providing PA systems for outdoor events and concerts which have been designed to focus sound on the audience and minimise sound 'bleed' from the event site.

#### **Traffic & Parking**

A further topic of concern is the impact that event related traffic may have on the area. Whilst it is true that the event will no doubt increase the amount of traffic in the area for a short period of time, this is not anticipated to be large volumes, as the majority of our audience are expected to arrive by public transport (primarily train).

We have commissioned an experienced event and festival Traffic and Transport Management Consultancy (The Last Mile) to produce a detailed plan which outlines both the modes of transport that are expected to be utilised as well as detailing the measures that will be in place to minimise disruption to local residents and businesses and promote Public Safety. There will be no parking on site for customers (some of the representations assume that there may be the need to account for some thousands of parking spaces) and we will promote the use of public transport in advance communication to our audience. We will also clearly point out that there will be no availability for parking either on site or nearby.

The Traffic Plan (TMP) forecasts the modes of transport that the audience are expected to use and this confirms that the majority will use the train network. As such, it is unlikely that there will be a significant uplift in parking on nearby residential streets. For customers who will arrive and depart by taxi or private hire vehicle, we will identify a suitable location for a dedicated Pick Up / Drop Off (PUDO) operation. This will be staffed for the duration of the event and will be appropriately signed in advance with Chapter 8 / AA signage.

We are aware that the junction of the A121 and Meridian Way (leading to McDonalds and the retail park) is a busy junction that will require additional measures being put in place to assist in promoting Public Safety and the Prevention of Public Nuisance.

### **Rubbish/Waste**

Concerns have been expressed about excessive amounts of waste that these events may generate, over and above the waste that is already considered problematic, caused both by visitors to the Lee Valley as well as shoppers from the nearby retail park. As with all events that we produce and manage, we have a responsibility to ensure that we do not generate excess waste or leave litter and rubbish either on the event site itself or in the surrounding areas (usually the main routes to transport hubs and around local food/retail businesses). We work with many of the leading festival waste management companies to ensure that we comply with these requirements.

We anticipate that there will likely be two contractors providing both staff, services and equipment at these events. One company will be responsible for the event site (including the wider park) and the other responsible for the routes to and from the site (as well as other nearby locations such as the retail park, train stations and any affected residential streets). This approach has worked well at other locations as it ensures that all areas are given equal consideration in terms of litter picking and waste management, with no delay in staff having to redeploy from inside the park to locations outside and vice versa.

A sufficient number of bins (both general waste and recycling) will be provided within the event site and in the wider park as well as at locations such as the train station.

At the conclusion of the breakdown of the event site we will undertake a hand over with Lee Valley Regional Park Authority (LVRPA) and this will not be concluded until they are satisfied with condition of the site.

### **Wildlife / Conservation area**

Lee Valley Regional Park Authority have confirmed that the Premises have been designated as an 'event site', hence the name 'Showground'. The site itself is not a Site of Special Scientific Interest (SSSI), Special Protection Area (SPA) or Special Area of Conservation (SAC). Nor is it deemed to be a Local Nature Reserve or Local Wildlife Site. However, that is not to say that we will not have to consider our potential impact on the local flora and fauna. We will be working closely with LVRPA, Natural England and their Conservation Managers to ensure that our events cause minimal impact, indeed our site hire contract with LVRPA obliges us to produce a satisfactory Wildlife and Environment Plan.

The fact that we have a dedicated waste management team on site who are continually litter picking the event site and wider park at all times during the event (including ingress and egress) means that litter and rubbish is not left lying around for long periods of time and thus becoming a potential issue for local wildlife.

Concerns have also been raised about events restricting access to the park for local residents and thus impacting on their enjoyment of the park. Whilst this is a consideration, the balanced view would suggest that the relatively short duration on site (2 event days on site with approx. 10 days total for build and break) then access to this area of the Park is only restricted in the region of 12 days out of the entire year.

### **Toilets**

When establishing the requirements of sanitary facilities on site, we use our experience of previous events as well as consulting the Purple Guide and HSG 195. For an audience of 15,000 with a 50/50 M/F split, the quantities of public facing WC facilities on site (the event site only) will be:

Unisex WC – 176

Urinal – 80

Unisex Easy Access – 4

In addition to these amounts that are positioned within the event site we will also agree with Local Authorities and LVRPA suitable locations for toilets off site, to help prevent potential incidents of public urination on the way to and from the event site. These will be included in the audience communication plan to let customer know the distance to the next toilet facilities as they are walking to and from the event. There will also be toilets positioned near the main entrance, for customers to use prior to queuing to gain entry to the events, as well as at Waltham Cross train station and the designated taxi and private hire Pick Up and Drop Off (PUDO) location.

### **COVID-19**

It is important to note that if Social Distancing is still a requirement at the time of the event, it is highly unlikely the event will take place. Whilst we are confident it will be possible to implement measures in a fairly short duration of one to two months, we understand there is a need to keep stakeholders and authorities informed of plans and have agreed to review the COVID-19 Management Plan with the SAG and Public Health England (PHE) in March, when the status of the virus is clearer and further scientific information and guidance is available.

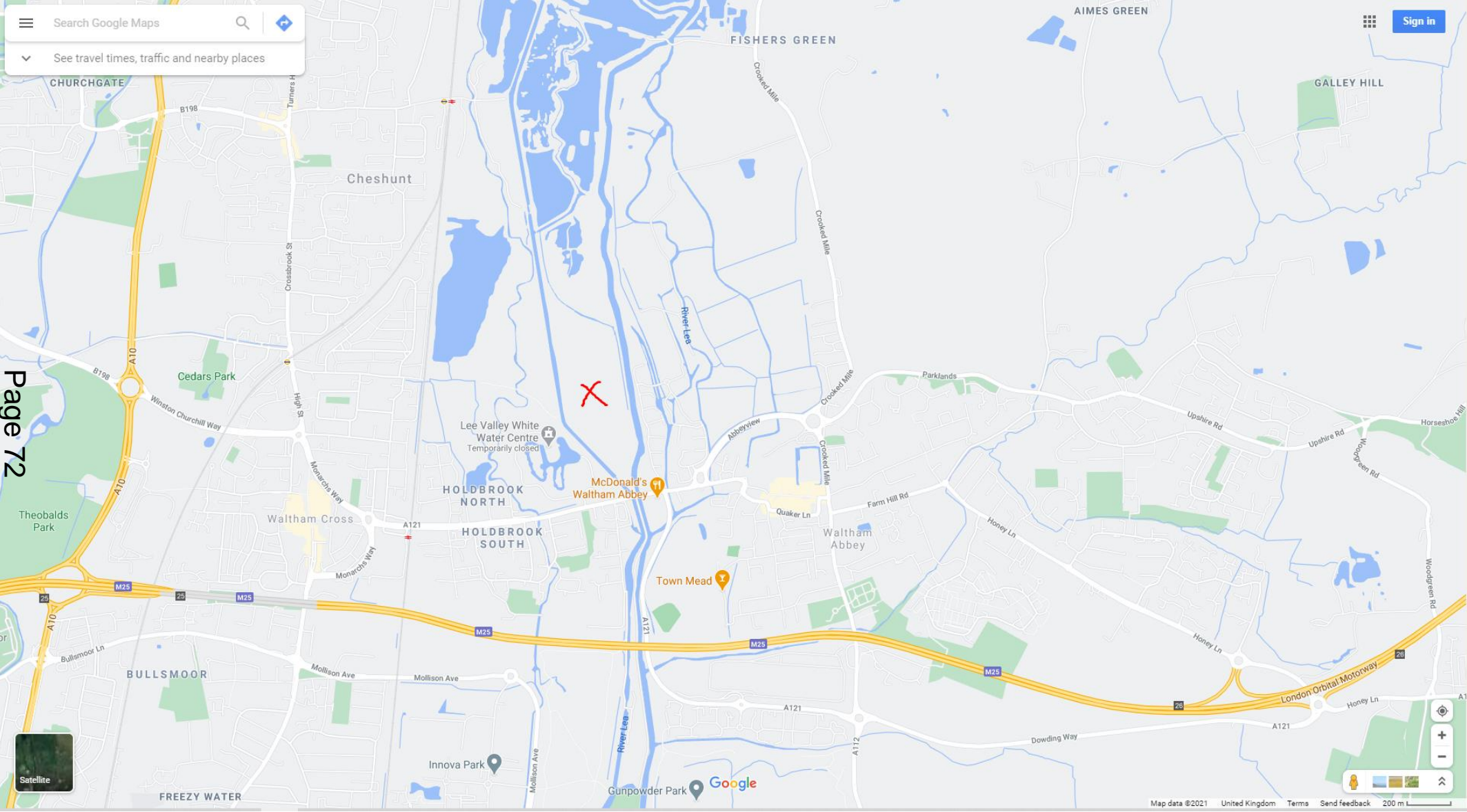
We hope that this information is of use to you and if you consider it appropriate/convenient, we would be more than happy to meet with you (via Zoom/Skype) to further explain our plans and answer any questions that you may have. If you would like to speak with us directly, please email: [community@wearethefair.com](mailto:community@wearethefair.com)

Regards,

Rob Dudley  
Director

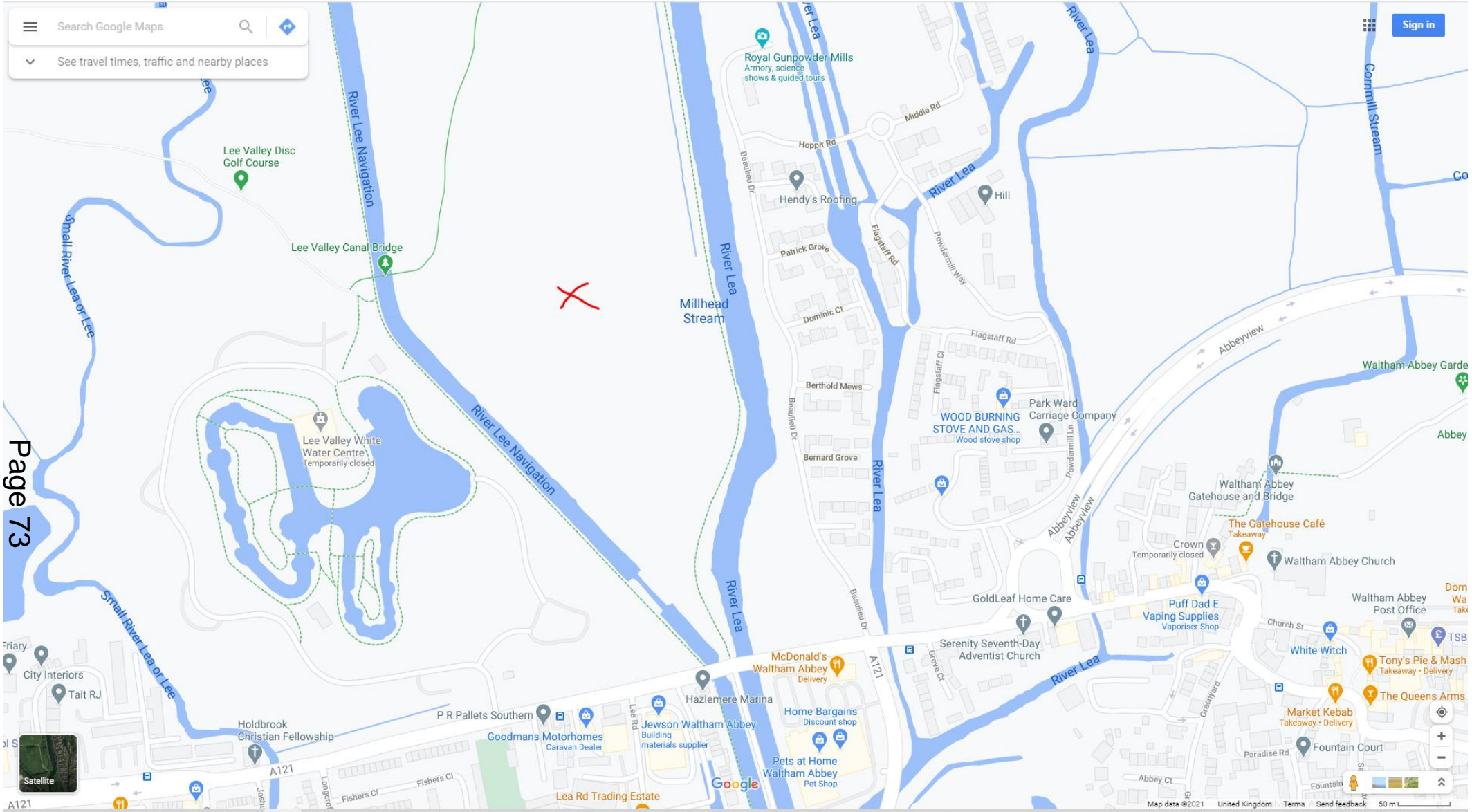
We Are The Fair

# Map of the area



Page 72





Page 73

End

## **Report to the Licensing Sub Committee**

### **Date of meeting:**

**Subject:** Application for a New Adult Gaming Centre Licence in respect of Slots o Luck, 65 The Broadway, Debden, Loughton, IG10 3SP

**Responsible Officer:** Denise Bastick  
Licensing Compliance Officer  
**Democratic Services:** Laura Kirman (01992 564273)

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**Epping Forest  
District Council**

### **Decisions Required:**

**To determine the application for a new Adult Gaming Centre Licence under Section 159 of The Gambling Act 2005**

### **Report:**

#### **Application**

1. An application has been made by Stephen Hawkins, Essex Leisure for a new Adult Gaming Centre Licence at 65 The Broadway, Loughton, IG10 3SP. The application was received on the 1<sup>st</sup> December 2020.
2. The opening hours of the premises will be Monday to Friday 10:00 to 22:00, Saturday 10:00 to 20:00 and Sunday 10:00 to 18:00.

#### **Gambling Act 2005**

3. When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote the licensing objectives.
  - (a) Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime;
  - (b) Ensuring that gambling is conducted in a fair and open way;
  - (c) Protecting children and other vulnerable persons from being harmed or exploited by gambling.
4. It must also have regard to its Gambling Act 2005, the Licensing Authority's own Statement of Licensing Policy and guidance issued by the Gambling Commission and its Code of Practice.

#### **Consultation**

5. The Responsible Authorities have received a copy of the application, it was also advertised at the premises and in a local newspaper.
6. All residences and businesses within 150 meters radius of the premises were individually consulted.
  - a. The authority has received 1 representation from Loughton Town Council, 1 representation from Loughton Residents Association Plans Group and 1 representation from a local resident, which are also attached. A response

was received from Essex Trading Standards who have no objection.

7. The Objections relate to protecting children and other vulnerable persons from being harmed or exploited by gambling.

### **Guidance Issued by The Gambling Commission**

8. The Gambling Act 2005 provides that the licensing authority must 'have regard to' guidance issued by The Gambling Commission under section 25.
9. Part 5, Sections 5.1 to 5.34 of the Guidance are relevant to this application.

### **Options**

On considering an application for a premises licence (whether at a hearing or not) a licensing authority shall:

- (a) grant it (without conditions or subject to conditions which should only relate to gambling); or
- (b) reject it.

A licensing authority shall not determine an application for a premises licence made in reliance on Section 159(3)(b) until the relevant operating licence has been issued (in a form which authorises the applicant to carry on the activity in respect of which the premises licence is sought).

If the Sub-Committee makes the decision to grant this application, they are reminded that they must include the following:

- (1) The mandatory conditions applicable to Adult Gaming Centres (AGA), namely:

- (a) a notice must be displayed at all entrances to AGCs stating that no person under the age of 18 years will be admitted to the premises;
- (b) there can be no direct access between the AGC and any other premises licensed under the Act or premises with a family entertainment centre (FEC), club gaming, club machine or alcohol licensed premises gaming machine permit. There is no definition of direct access in the Act or regulations, although licensing authorities may consider that there should be an area separating the premises concerned, such as a street or café, which the public go to for purposes other than gambling, for there to be no direct access;
- (c) any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to cease gambling at any gaming machine in order to do so; and
- (d) the consumption of alcohol in AGCs is prohibited at any time during which facilities for gambling are being provided on the premises. A notice stating this should be displayed in a prominent place at every entrance to the premises.

- (2) The mandatory conditions which apply to all premises licences, namely:

- (a) the summary of the terms and conditions of the premises licence issued by the licensing authority must be displayed in a prominent place on the premises;
- (b) the layout of the premises must be maintained in accordance with the plan that forms part of the premises licence; and
- (c) neither the National Lottery products nor tickets in a private or customer lottery

may be sold on the premises.

The Sub – Committee should note that currently there are no default conditions specified to Adult Gaming Centres.

### **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's Gambling Act 2005 Statement of Licensing Policy
- (d) Guidance issued by The Gambling Commission, and
- (e) the steps appropriate to promote the licensing objectives.

### **Appeal**

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### **Background Papers Used In Preparing This Report:**

- The Gambling Act 2005
- The Gambling Commission's Guidance issued under Section 25 of the Gambling Act 2005
- Epping Forest District Council's Gambling Act 2005 Statement of Licensing Policy.  
<http://www.eppingforestdc.gov.uk>

### **Attached documents**

- Application for Adult Gaming Centre Licence
- Plan of the premises
- Operating Licence
- Newspaper advert
- Public Notice
- Map of the area
- Representations from Loughton Town Council and Loughton Residents Association Plans Group
- 1 letter of objection from a local resident

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## Application for a Premises Licence Under the Gambling Act 2005 (Standard Form)



Environmental Services

### Please read the following instructions first:

If you are completing this form by hand, please write legibly in block capitals using ink. Use additional sheets if necessary (marked with the number of the relevant question). You may wish to keep a copy of the completed form for your records.

Where the application is:

- In respect of a vessel; or
- To convert an authorisation granted under the Betting, Gaming and Lotteries Act 1963 or the Gaming Act 1968;

the application should be made on the relevant form for that type of premises or application.

### Part 1: Type of premises licence applied for:

Regional Casino:       Large Casino:       Small Casino   
 Bingo:       Adult Gaming Centre:       Family Entertainment Centre   
 Betting (Track)       Betting (Other):

Do you hold a provisional statement in respect of the premises?      YES       NO

If the answer is 'YES', please give the unique reference number for the provisional statement (as set out at the top of the first page of the statement).

### Part 2: Applicant Details:

If you are an individual, please fill in Section A. If the application is being made on behalf of an organisation (such as a company or partnership), please fill in Section B.

#### Section A: Individual Applicant:

1. Title: Mr       Mrs       Ms       Dr       Other (please specify)

2. Surname:       Other name(s):

*[Use the names given in the applicant's operating licence or, if the applicant does not hold an operating licence, as given in any application for an operating licence]*

3. Applicant's address (Home or business – *[delete as appropriate]*)

Essex Leisure, Essex House, 21 Eastways, Witham, Essex

Postcode:

4(a) The number of the applicant's operating licence  
(as set out in the operating licence):

000-000778-N-101005-008

4(b) If the applicant does not hold an operating licence but is in the process of applying  
for one, give the date on which the application was made:

5. Tick the box if the application is being made by more than one person:

*[Where there are further applicants, the information required in questions 1 to 4 should be included on additional sheets attached to this form, and those sheets should be clearly marked: "Details of Further Applicants".]*

### Section B: Application on behalf of an Organisation:

6. Name of applicant business or organisation:

*[Use the names given in the applicant's operating licence or, if the applicant does not hold an operating licence, as given in any application for an operating licence].*

7. The applicant's registered or principal address:

Postcode: \_\_\_\_\_

8(a) The number of the applicant's operating licence  
(as given in the operating licence):

8(b) If the applicant does not hold an operating licence but is in the process of applying  
for one, give the date on which the application was made:

9. Tick the box if the application is being made by more than one organisation:

*[Where there are further applicants, the information required in questions 6 to 8 should be included on additional sheets attached to this form, and those sheets should be clearly marked "Details of Further Applicants".]*

### Part 3: Premises Details:

10. Proposed trading name to be used at the premises (if known):

Slots O Luck

11. Address of the premises (or, if none, give a description of the premises and their location):

\_\_\_\_\_ 65 The Broadway, Loughton, Essex,

Postcode: IG10 3SP



12. Telephone number at premises (if known):

13. If the premises are in only a part of a building, please describe the nature of the building (for example, a shopping centre or office block). The description should include the number of floors within the building and the floor(s) on which the premises are located.

Terraced Building – 3 Floors – Upper Floors residential accommodation and Commercial Adult Gaming centre operating on the ground floor area only

14(a) Are the premises situated on more than one Licensing Authority Area?

YES

NO

14(b) If the answer to question 14(a) is YES, please give the names of all the Licensing Authorities within whose area the premises are partly located, **other than the Licensing Authority to which this application is made:**

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#### Part 4: Times of Operation:

15(a) Do you want the Licensing Authority to exclude a default condition so that the premises may be used for longer periods than would otherwise be the case?

YES  NO

*[Where the relevant kind of Premises Licence is not subject to any default conditions, the answer to this question will be NO].*

15(b) If the answer to question 15(a) is YES, please complete the table below to indicate the times when you want the premises to be available for use under the Premises Licence.

	Start	Finish	Details of any seasonal variation
Mon	10.00	22.00	
Tues	10.00	22.00	
Wed	10.00	22.00	
Thurs	10.00	22.00	
Fri	10.00	22.00	
Sat	10.00	20.00	
Sun	10.00	18.00	

16. If you wish to apply for a Premises Licence with a condition restricting gambling to specific periods in a year, please state the periods below using calendar dates:

	From:	To:		From:	To:
Jan			Jul		
Feb			Aug		
Mar			Sept		
Apr			Oct		
May			Nov		
Jun			Dec		

**Part 5: Miscellaneous:**

17. Proposed commencement date for Licence (leave blank if you want the Licence to commence as soon as it is issued):

18(a) Does the application relate to premises which are part of a track or other sporting venue which already has a Premises Licence?

YES  NO

18(b) If the answer to question 18(a) is 'YES', please confirm by ticking the box that an application to vary the main track Premises Licence has been submitted with this application.

19(a) Do you hold any other Premises Licences that have been issued by this Licensing Authority?

YES  NO

19(b) If the answer to question 19(a) is 'YES', please provide full details:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

20. Please set out any other matters which you consider to be relevant to your application:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Part 6: Declarations and Checklist** (Please tick box):

I/We confirm that, to the best of my/our knowledge, the information contained in this application is true. I/We understand that it is an offence under Section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.

I/We confirm that the applicant(s) have the right to occupy the premises:

**Checklist:**

- > Payment of the appropriate fee has been made/is enclosed:
- > A plan of the premises is enclosed:
- > I/We understand that if the above requirements are not complied with the application may be rejected:
- > I/We understand that it is now necessary to advertise the application and give the appropriate notice to the responsible authorities:

**Part 7: Signatures:**

21. Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature:

Date:

Print Name:

Capacity:

22. For joint applications, signature of 2<sup>nd</sup> applicant, or 2<sup>nd</sup> applicant's solicitor or other authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature:

Date:

Print Name:

Capacity:

*[Where there are more than two applicants, please use an additional sheet clearly marked "Signature(s) of further applicant(s)". The sheet should include all the information requested in paragraphs 21 and 22.]*

*[Where the application is to be submitted in an electronic form, the signature should be generated electronically and should be a copy of the person's written signature.]*

**Part 8: Contact Details:**

23(a) Please give the name of a person who can be contacted about the application:

Contact Name:	Stephen Hawkins
---------------	-----------------

23(b) Please give one or more telephone numbers at which the person identified in question 23(a) can be contacted:

Contact No:	[REDACTED]
Contact No:	[REDACTED]
Contact No:	[REDACTED]
Contact No:	[REDACTED]

24. Postal address for correspondence associated with this application:

Postal Address:	Essex House
	21 Eastways
	Witham
	Essex
Postcode:	CM8 3YQ

25. If you are happy for correspondence relating to your application to be sent via e-mail, please give the e-mail address to which you would like correspondence to be sent:

E-mail address:	[REDACTED]
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"The authority is under a duty to protect public funds it administers, and to this end may use information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes"

# Slots O Luck

AGC

65 The Broadway, Loughton

## Machine Schedule

Machine Category	Pay-out	Quantity
B3	£500	8
C	£100	27
D	£8	5



65 The Broadway, Loughton



**Epping Forest  
District Council**

## **Register of Licence applications received.**

Date application received: 1<sup>st</sup> December 2020

Applicant name: Stephen Hawkins, Essex Leisure

Address of Premises: Slots o Luck, 65 The Broadway, Debden, Loughton, IG10 3SP

Brief details of the nature of the application;

The application is for a new Adult Gaming Centre Premises Licence under Section 159 of The Gambling Act 2005

### **Hours Premises will be open to the public**

Monday to Friday	10:00 to 22:00
Saturday	10:00 to 20:00
Sunday	10:00 to 18:00

Any representations regarding the above application should be made within 28 days of the day above, to;

Epping Forest District Council  
Licensing Unit Civic Offices,  
High Street  
Epping  
Essex CM16 4BZ

**From:** Debra Paris  
**To:** Denise Bastick; Handan Ibrahim  
**Subject:** Planning & Licensing Committee: 14 December 2020  
**Date:** 16 December 2020 14:59:43

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**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

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Dear Denise & Handan

Following its meeting on 14 December 2020, please find below the comments of the Planning and Licensing Committee regarding the two licensing applications under consideration:

**5.1 Application for a premises licence under Section 159 of the gambling Act 2005, in respect of Adult Gaming Centre, Slots o Luck, 65 The Broadway, Loughton Essex IG10 3SP**

The Committee NOTED the contents of a letter of objection.

The Committee OBJECTED to this application for a new premises licence on all four licensing objectives:

1. The prevention of crime and disorder
2. Public safety
3. The prevention of public nuisance
4. The protection of children from harm

There are already a number of gambling establishments in this street where young people and children pass and congregate thus approving a further such use would potentially cause them harm.

This is a residential area with young families living above and around the Broadway. There is a lot of social housing in the area and vulnerable people who will be attracted to this type of establishment.

There is no plan as to what the entry age would be or how this would be enforced. This must be enforced and the front entry point should be kept closed with the front fenestration showing no visibility of the interior.

These measures would help to prevent crime and disorder.

Should the local licensing authority be minded to approve this application, members requested that the following conditions be imposed:

1. A door supervisor during opening hours.
2. CCTV inside and outside the premises.
3. No visibility of gaming machines from the highway particularly when the entrance door is open.



# Loughton Residents Association Plans Group



Loughton  
Essex  
8 January 2021

Epping Forest District Council  
Licensing Unit Civic Offices  
High Street  
Epping  
Essex  
CM16 4BZ

Dear Sir

**LICENSING APPLICATION, Slots o Luck, The Broadway, Debden, Loughton IG10 3SP**

We object to this application on the grounds of crime and disorder and harm to vulnerable and young children.

First of all there is no floor plan on the council's website and no evidence a local risk assessment has taken place. We would like to see this information and be given the opportunity to comment further when received.

The Broadway is awash with children, teenagers and young adults most times during the day. Children walk past this unit every day on their way to Debden Park High School and Thomas Willingale Primary School. There is also New City College who's students frequent Debden Broadway during lunch time and after their classes. There are also other uses which attract vulnerable people to the Broadway such as Helping Hands Care and Nursing and Epping Forest District Council Housing Centre.

There are already far too many gambling businesses in this small local shopping parade such as William Hill, Ladbrokes and a new gaming centre which has opened recently opposite the application site. This is a residential area with young families living above and around the Broadway. There is a lot of social housing in the area and vulnerable people who will be attracted to this type of establishment. We consider young vulnerable adults will be attracted and easily exploited by the glamour and glitz of such a use. They will all too easily lose money they can ill afford to lose and this will lead to more crime and antisocial behaviour as young adults who hang around the Broadway will be persuaded or bullied into losing their money by gambling on the slot machines.

Overall the Broadway has an overabundance of gambling and gaming establishments and we must prevent young adults being exposed to anymore.

Should members decide to grant a license we would like to see conditions including

1. A door supervisor during opening hours.
2. CCTV inside and outside the premises.

3. No visibility of gaming machines from the highway particularly when the entrance door is open.

Yours faithfully



Judith Walker  
for Loughton Residents Association Plans Group

## Register of Licence applications received.

Date application received: 1<sup>st</sup> December 2020

Applicant name: Stephen Hawkins, Essex Leisure

Address of Premises: Slots o Luck, 65 The Broadway, Debden, Loughton, IG10 3SP

Brief details of the nature of the application;

The application is for a new Adult Gaming Centre Premises Licence under Section 159 of The Gambling Act 2005

Hours Premises will be open to the public

Monday to Friday	10:00 to 22:00
Saturday	10:00 to 20:00
Sunday	10:00 to 18:00

Any representations regarding the above application should be made within 28 days of the day above, to;

Epping Forest District Council  
Licensing Unit Civic Offices,  
High Street  
Epping  
Essex CM16 4BZ

Not a good idea, we already have  
problems, Drugs, Drink, Teenage Fights, I or  
76, myself or friends don't go to The Broadway  
Now, after Dark, very unimpressive, Spend  
Money on ridiculous Gambling, at this horrible  
Time 6.00-14.00 etc. Makes no sense. **PRIORITISE?  
PLEASE**  
Yours faithfully, Mrs Page a Garwood

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## OPERATING LICENCE

Number: 000-000778-N-101005-008

**This licence issued under Part 5 of the Gambling Act on 31 August 2007 is amended under section 104 of the Act .**

**The effective date of the amendment is <sup>1</sup> 4 April 2018**

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### Part 1

This operating licence<sup>2</sup> is issued to:

**Stephen Robert Hawkins**  
trading as Essex Leisure  
of  
Essex Leisure  
Essex House,21 , Eastways  
WITHAM  
CM8 3YQ

**This Licence authorises the Licensee to carry out the following activities:**

to make gaming machines available for use in an adult gaming centre

Signed on behalf of the Gambling Commission



Programme Director

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<sup>1</sup> Note: Licences may be surrendered, lapse, be forfeit or be revoked in accordance with sections 113, 114, 115, 118 or 119 of the Act. Under section 111 of the Act the Commission may determine that licences, or licences of a specified class, shall cease to have effect at the end of a specified period

<sup>2</sup> which is not a remote licence

**This Licence is subject to the following conditions:**

- The specific conditions attached to this licence by the Commission by virtue of section 77 of the Act, which are set out below
- the statutory conditions attached by virtue of the Act: these are set out in the enclosed documents
- the general conditions imposed by the Commission by virtue of section 75 of the Act, which are set out in the enclosed documents
- the general conditions imposed by the Secretary of State by virtue of section 78 of the Act which are set out in the enclosed documents

**Part 2 Commission Specific Conditions**

This licence is subject to the condition that the annual gross gambling yield is less than £200,000.

## **Schedule X**

The following persons have been notified to the Commission as holding qualifying positions:

**Stephen Robert Hawkins**





## Announcements - Public Notices

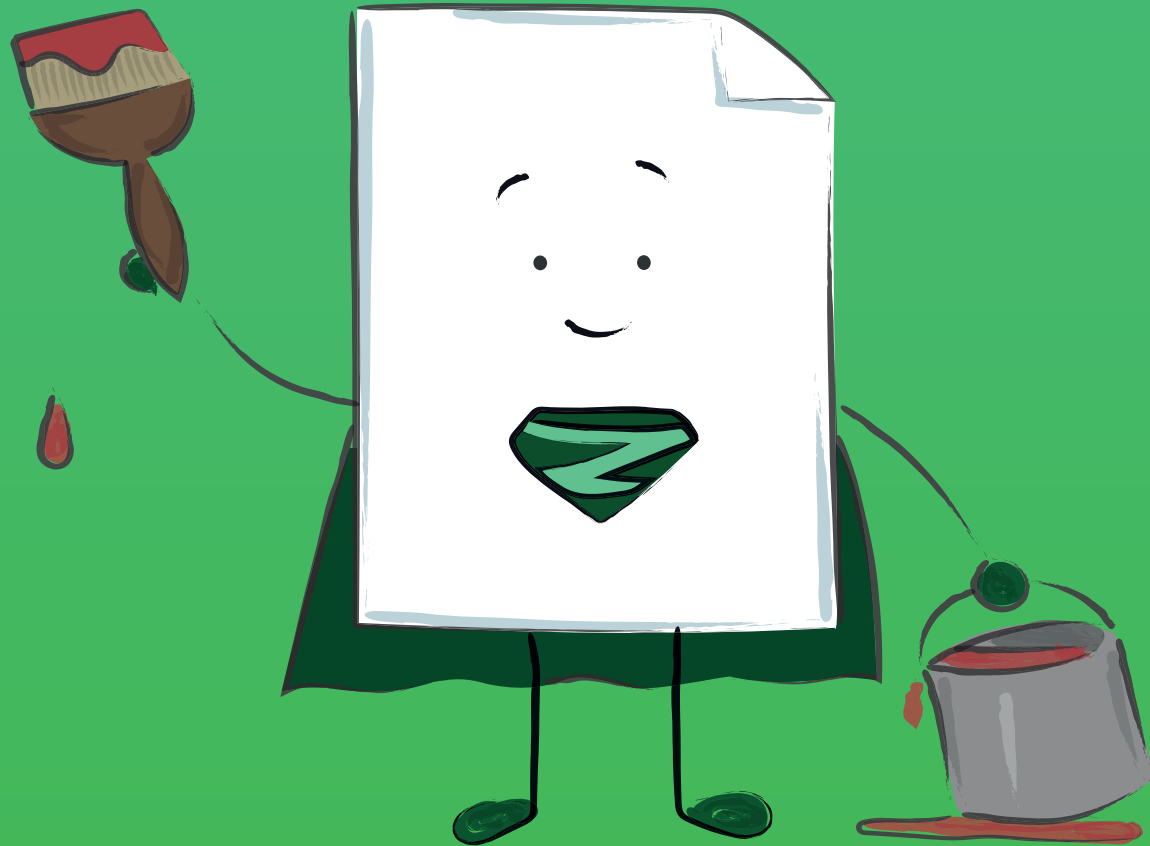
**NOTICE OF APPLICATION FOR A PREMISES LICENCE UNDER THE GAMBLING ACT 2005**

Notice is hereby given that: Stephen Robert Hawkins of the following address: Essex House, 21 Eastways, Witham, Essex CM8 3YQ is applying for a Adult Gaming Centre premises license under section 159 of the Gambling Act 2005. The application relates to the following premises: Slots O Luck, 65 Broadway, Loughton, Essex IG10 3SP. The application has been made to: The Licensing Authority, Epping Forest District Council. Information about the application is available from the licensing authority, including the arrangements for viewing the details of the application. Any of the following persons may make representations in writing to the licensing authority about the application:

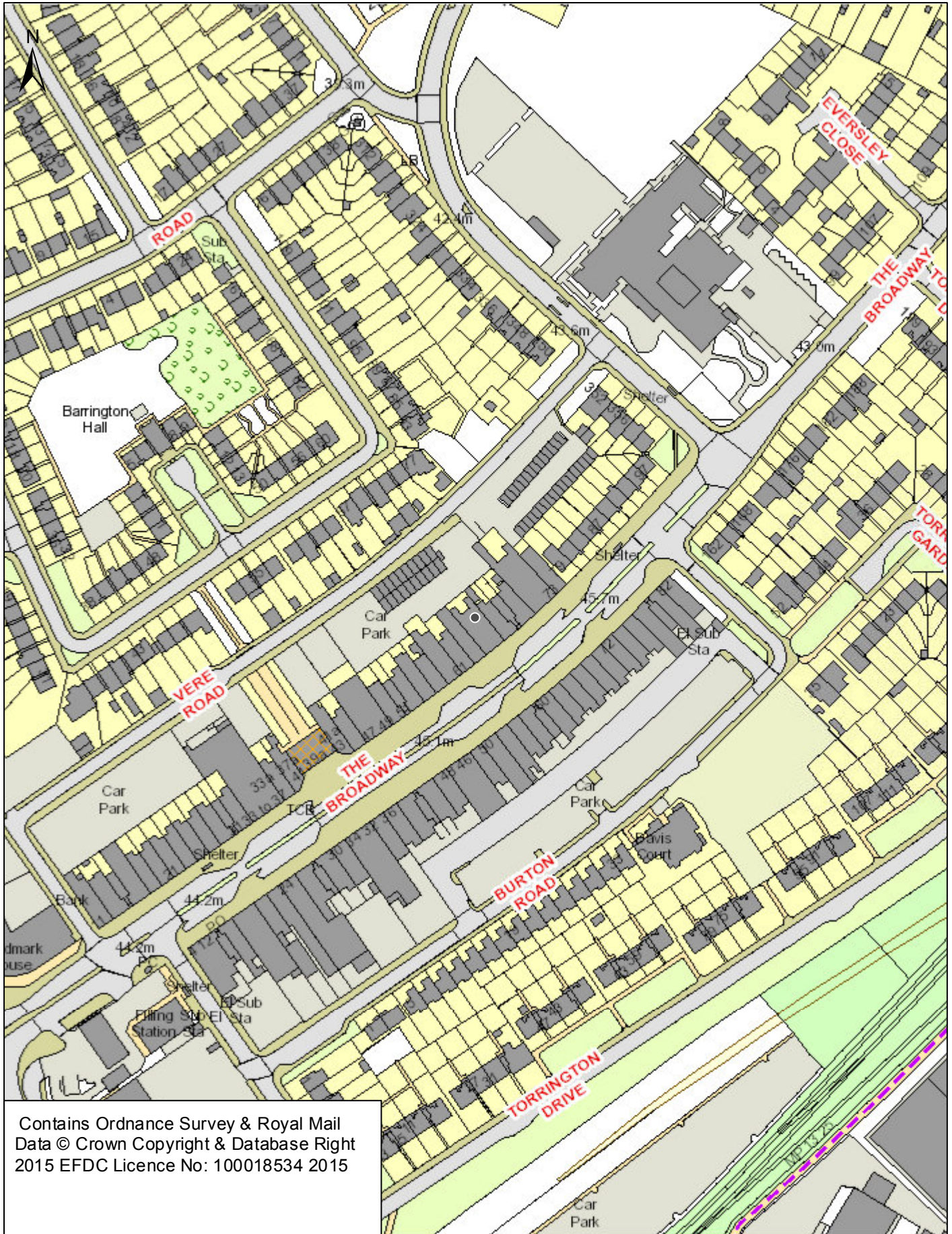
- A person who lives sufficiently close to the premises to be likely to be affected by the authorised activities
- A person who has business interests that might be affected by the authorised activities
- A person who represents someone in any of the above two categories.

Any representations must be made by the following date: 28/12/2020.

It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.



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## Report to the Licensing Sub Committee

### Date of meeting:

**Subject: Application for a New Premises Licence in respect of New Restaurant, Lounge and bar, 179-181 High Road, Loughton, Essex, IG10 4LF**



**Epping Forest  
District Council**

**Responsible Officer: Denise Bastick  
Licensing Compliance Officer  
Democratic Services: Laura Kirman (01992 564273)**

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### Decisions Required:

**To determine the application for a new Premises Licence under the Licensing Act 2003**

### Report:

#### Application

1. An application has been made by Mr Umut Demir for a new premises licence at 179-181 High Road, Loughton, IG10 4LF, the application is for a new restaurant, lounge and bar. The application was received on the 24<sup>th</sup> December 2020.

The applicant is applying for the following licensable activities:

#### **Supply of Alcohol (both on and off the premises)**

Monday to Thursday	10:00 to 00:00
Friday and Saturday	10:00 to 00:30
Sunday	10:00 to 00:00

#### **Provision of Recorded Music**

Monday to Thursday	10:00 to 00:00
Friday and Saturday	10:00 to 00:30
Sunday	10:00 to 00:00

#### **Provision of Late Night Refreshment**

Monday to Thursday	23:00 to 00:00
Friday and Saturday	23:00 to 00:30
Sunday	23:00 to 00:00

#### **Hours Premises will be open to the public**

Monday to Thursday	10:00 to 00:30
Friday and Saturday	10:00 to 01:00
Sunday	10:00 to 00:30

2. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

### Licensing Act 2003

- 3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives. These are—
  - (a) the prevention of crime and disorder;

- (b) public safety;
  - (c) the prevention of public nuisance; and
  - (d) the protection of children from harm.
- 4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

### **Consultation**

- 5 The Responsible Authorities have received a copy of the application, it was also advertised at the premises and in a local newspaper.
- 6 All residences and businesses within 150 metre radius of the premises were individually consulted.
- 7 The authority has received a representation from Loughton Town Council, and 14 representations from local residents, which are also attached. Chris Smith, Environmental Enforcement Officer, has agreed conditions with the applicant and these are also attached. A response has been received from Essex Fire Service, which is also attached, together with the response from the applicant's solicitor.
- 8 The Objections relate to the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

### **Guidance Issued by the Secretary of State**

- 9 The Licensing Act 2003 provides that the licensing authority must 'have regard to guidance issued by the Secretary of State under section 182.
- 10 Sections 2.1 to 2.31 of the Guidance are relevant to this application

### **Options**

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
  - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
  - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

### **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

## Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### Background Papers Used In Preparing This Report:

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

### Attached documents

- Application for premises licence
- Plan of the premises
- Newspaper advert
- Public Notice
- Blue Notice
- Map of the area
- Letter of objection from Loughton Town Council
- 14 letters/emails of objections from local residents.
- email from Chris Smith, Environmental Enforcement Officer with agreed conditions
- Response received from Essex Fire Service, together with response from the applicant's solicitor

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\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

**Address**

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name  If your business is registered, use its registered name.

VAT number   Put "none" if you are not registered for VAT.

Legal status

Your position in the business

Home country  The country where the headquarters of your business is located.

Continued from previous page...

**Agent Registered Address**

Address registered with Companies House.

Building number or name	Crescent House
Street	51 High Street
District	
City or town	Billericay
County or administrative area	Essex
Postcode	CM12 9AX
Country	United Kingdom

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name	179-181
Street	High Road
District	Loughton
City or town	London
County or administrative area	
Postcode	IG10 4LF
Country	United Kingdom

**Further Details**

Telephone number	
Non-domestic rateable value of premises (£)	47,000

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes                       No

First name

Family name

Is the applicant 18 years of age or older?

- Yes                       No

Continued from previous page...

**Current Residential Address**

Is the address the same as (or similar to) the address given in section one?

Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value=""/>
Street	<input type="text" value="Weir Hall Gardens"/>
District	<input type="text" value=""/>
City or town	<input type="text" value="London"/>
County or administrative area	<input type="text" value=""/>
Postcode	<input type="text" value=""/>
Country	<input type="text" value="United Kingdom"/>

**Applicant Contact Details**

Are the contact details the same as (or similar to) those given in section one?

Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="office@dadds.co.uk"/>
Telephone number	<input type="text" value="01277 631811"/>
Other telephone number	<input type="text" value=""/>
* Date of birth	<input type="text" value=""/>
	dd mm yyyy
* Nationality	<input type="text" value="British"/>
Right to work share code	<input type="text" value=""/>

Documents that demonstrate entitlement to work in the UK  
Right to work share code if not submitting scanned documents

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

*Continued from previous page...*

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Restaurant, Lounge and Bar - Please see plan

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes

No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes

No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes

No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes

No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

Yes

No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing recorded music?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors  Outdoors  Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The applicants wish to have the facility for the provision of recorded music in conjunction with any other permitted activity

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes  No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes  No

**Standard Days And Timings**

**MONDAY**

Start

End

Start

End

**TUESDAY**

Start

End

Start

End

**WEDNESDAY**

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.



Continued from previous page...

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The applicant wishes to provide such late night refreshment as may be required to compliment any other permitted activity

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

### SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

On the premises  Off the premises  Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

Continued from previous page...

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

There will be no activity of this nature

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

**MONDAY**

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

**TUESDAY**

Start

End

Start

End

**WEDNESDAY**

Start

End

Start

End

**THURSDAY**

Start

End

Start

End

**FRIDAY**

Start

End

Start

End

**SATURDAY**

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. The premises licence holder shall operate a 'Challenge 25', or similar, scheme at the premises whereby anyone who appears to be under the age of 25 shall be asked to provide proof of age that he or she is over 18. Proof of age shall only comprise of a passport, a photo-card driving licence or an industry approved proof of age identity card.
2. The premises licence holder shall ensure that any refusals of sale of age-related products are recorded in a refusals log as soon as is reasonably practicable after the sale is refused. The log should show the date and time of the event; the product (s) sought; the gender and approximate age of the customer together with a description of the customer. The refusals log shall be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection by the licensing team, police or trading standards.
3. A CCTV system must serve the premises, be maintained fully operational and in good working order at all times when the premises are open for sale of alcohol. Notices declaring the CCTV is in operation must be displayed both inside and outside the premises near the main entrance. The CCTV equipment shall make and maintain clear images that include all points of sale of alcohol and of the purchasers of alcohol. The CCTV recordings shall show an accurate date and time of the recordings were made and all images shall be retained for a period of not less than 31 days. CCTV recordings shall be made available for viewing by any police officers, or authorised person upon demand. The original, or a copy, shall be provided upon demand to any police officers or authorised person.
4. The premises shall prominently display signage at all entrances informing customers that:
  - CCTV is in operation throughout these premises
  - Patrons respect the needs of the local residents/businesses and leave the area quietly.
  - A Challenge 25 scheme is in operation at the premises

*Continued from previous page...*

5. An incident log shall be kept at the premises, and made available on request to an authorised Local Authority or Police Officer.

6. The Premise Licence Holder shall ensure that all relevant staff shall receive induction training relating to the sale of alcohol and the times and conditions of the premises licence. The training shall be recorded, ongoing and made available to a relevant Responsible Authority upon reasonable request.

7. The premises Licence holder shall ensure that all training records shall be retained for 12 months and made available to police and local authority officers upon reasonable request.

b) The prevention of crime and disorder

Please see above

c) Public safety

Please see above

d) The prevention of public nuisance

Please see above

e) The protection of children from harm

Please see above

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.**
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.



*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

### **Section 20 of 21**

#### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

315.00

### DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name   
\* Capacity   
\* Date  /  /   
          dd           mm           yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	DEM6-1
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >



**Consent of Individual to being specified as premises supervisor**

I Umut Demir

*[full name of prospective premises supervisor]*

Of

██████ Weir Hall Gardens

London

██████████

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Application for a new premises licence

-----  
*[type of application]*

by

Umut Demir

-----  
*[name of applicant]*

relating to a premises licence

n/a

-----  
*[number of existing licence, if any]*

for

New Restaurant, Lounge & Bar  
179-181 High Road  
Loughton  
London  
IG10 4LF

-----  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Umut Demir

-----  
*[name of applicant]*

concerning the supply of alcohol at

New Restaurant, Lounge & Bar  
179-181 High Road  
Loughton  
London  
IG10 4LF

-----  
*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

LN/201100542

-----  
*[insert personal licence number, if any]*

Personal licence issuing authority

Enfield Council

-----  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Date of Birth: 

Place of Birth: 

[Date and place of Birth of prospective premises supervisor]

Signed

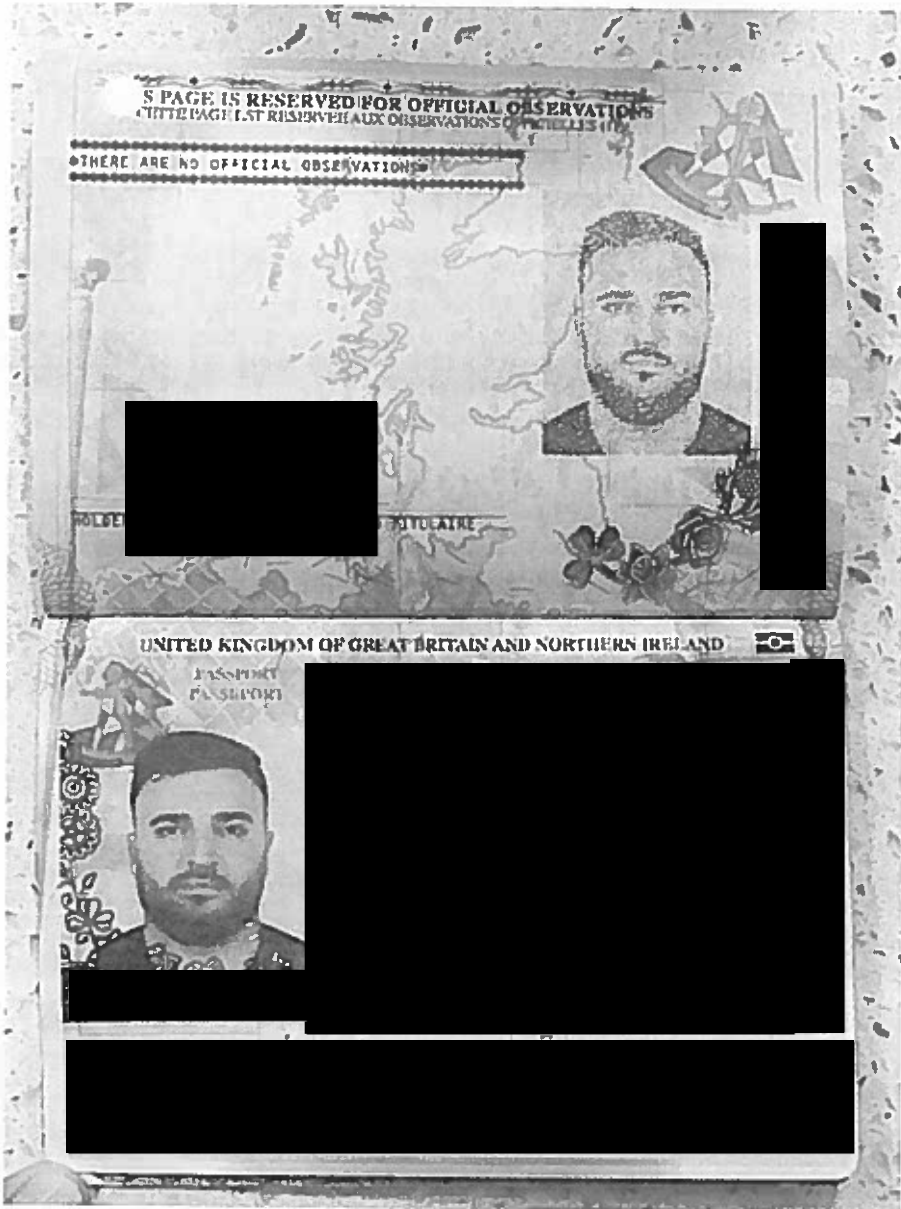


Name (please print)

Umut Demir

Date

23<sup>rd</sup> DECEMBER 2020





**Notes**

Consenters should be issued when they observe in  
 preparation to formal consent.  
 Any work or condition shall be related to the Surveys  
 before proceeding with the work.  
 If ground dimensions and levels should be worked by the  
 surveyor, then all levels, identification or reference  
 points shall be indicated on the plan and the  
 surveyor shall be responsible for the accuracy of the  
 survey.  
 Copyright for all designs and drawings in accordance with  
 the Copyright Act 1988.

Prepared by



Client  
**AURA**

Project  
**179 - 181 HIGH ROAD  
LOUGHTON  
IG10 4LF**

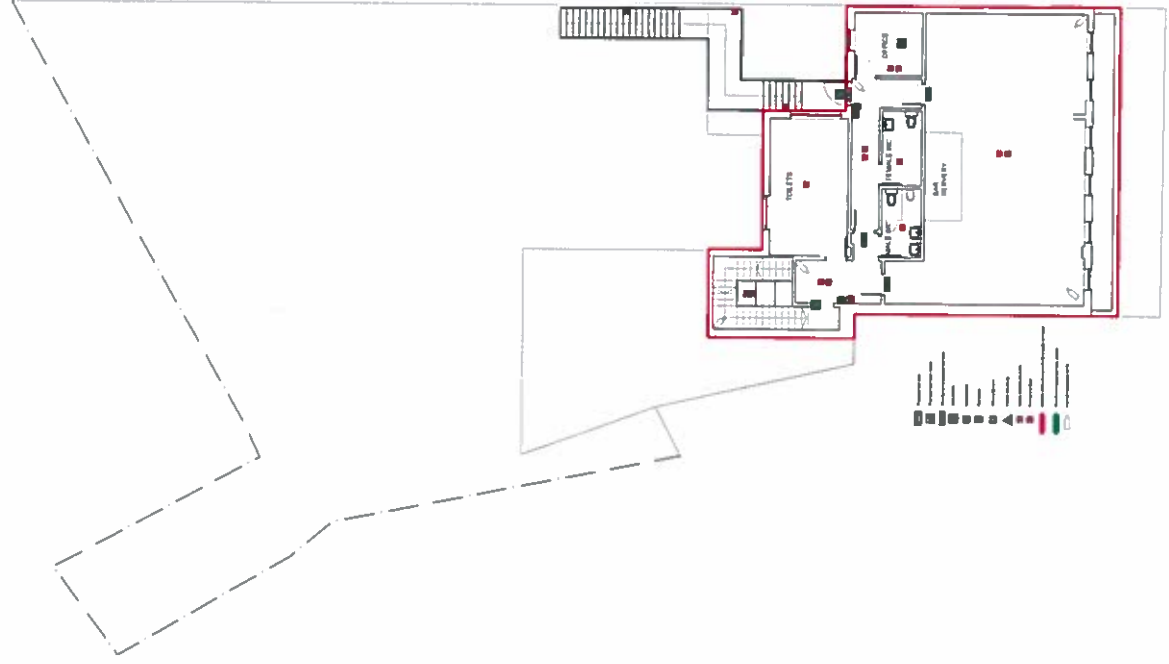
Plan  
**LICENSING PLAN**

Scale  
**1:100 @ A1**

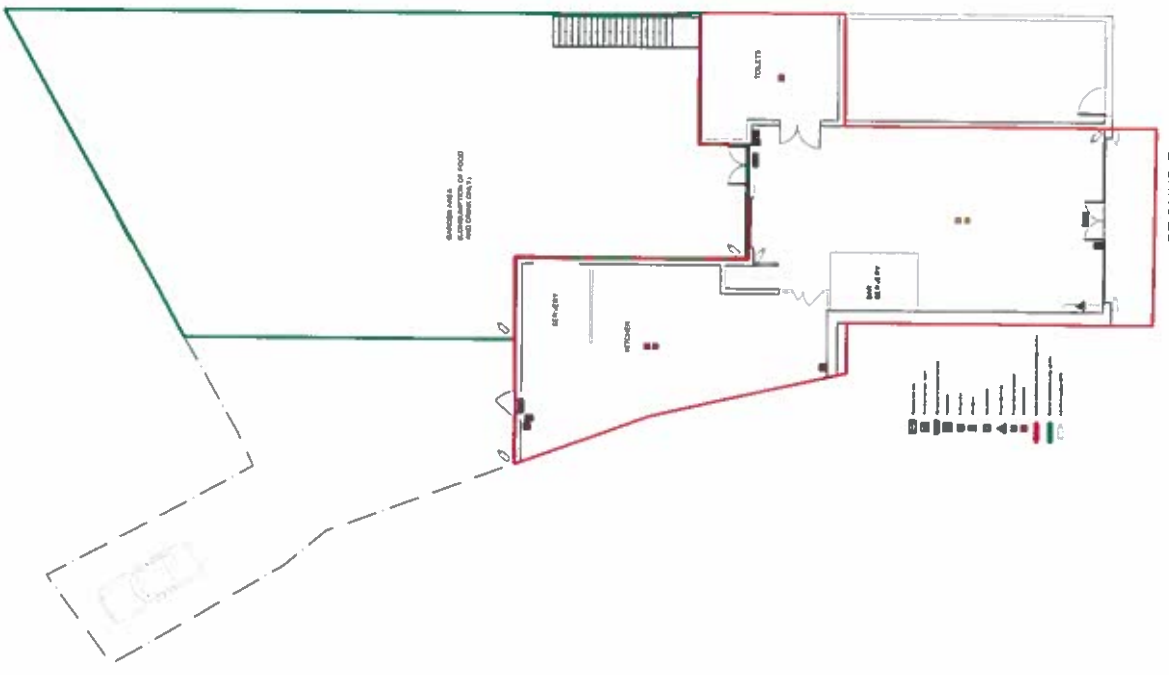
Date  
**20-12-2018**

Drawing No.  
**20-187/005**

Revision  
**B**



**FIRST FLOOR**



**GROUND FLOOR**

# EPPING FOREST Guardian

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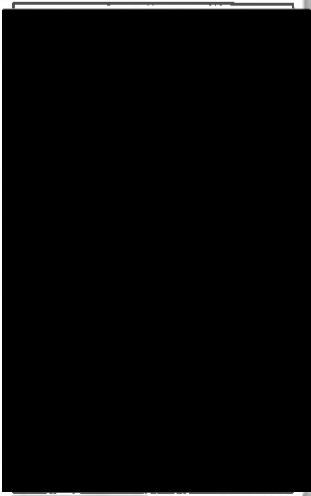


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Announcements - Public Notices



**PUBLIC NOTICE -**  
**Leamington, 2021**

I, Linda Davis hereby give notice that I have applied to the Licensing Authority at Epping Forest District Council for the grant of a Premises License at New Leamington, Leamington Spa, (TPO) High Road, Leamington, Leamington Spa, CV34 4J to permit the sale and supply of alcohol and the playing of recorded music from mobile only on Sunday throughout the year from 12.00 and 12.00 and on Friday and Saturday from 10.00 and 02.00. I further the premises of first night will remain on Sunday to Thursday from 12.00 and 12.00, on Friday and Saturday from 12.00 and 02.00. I allow the premises to be open to members of the public from 12.00 and 02.00 and 30 minutes short of the finish of the sale and supply of alcohol. The license register being kept at the premises is held at Epping Forest District Council Licensing Unit, One Church, High Street, Leamington CV34 4JZ or online at [www.eppingforest.gov.uk/licensing](http://www.eppingforest.gov.uk/licensing)

Intended license responsible authorities, interested persons or other persons wishing to object to my application must be made in writing and received by the Licensing Service in its own offices no later than the 30th January 2021. Representations received after this date will be considered. Cases of all representations will be sent to the applicant.

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UNDER SECTION 116 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT BY OR IN CONNECTION WITH THIS APPLICATION.**

Dated 24th December 2020  
 Linda Davis Licensing Sub-ordinator  
 www.eppingforest.gov.uk  
 01773 410111

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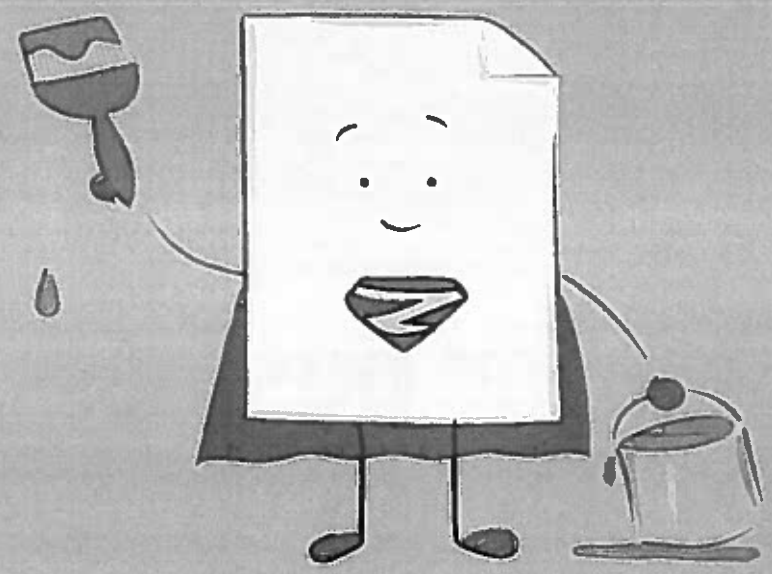
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## PUBLIC NOTICE - Licensing Act 2003

I, Umut Demir, hereby give notice that I have applied to the Licensing Authority at Epping Forest District Council for the grant of a Premises Licence at New Restaurant, Lounge & Bar 179-181 High Road, Loughton, London IG10 4LF to:

1. Permit the sale and supply of alcohol and the playing of recorded music (music inside only) on Sunday to Thursday from 10:00 until 00:00 and on Friday and Saturday from 10:00 until 00:30.
2. Permit the provision of late night refreshment on Sunday to Thursday from 23:00 until 00:00, on Friday and Saturday from 23:00 until 00:30.
3. Allow the premises to be open to members of the public from 10:00 and until 30 minutes after the finish of the sale and supply of alcohol

The licence register listing details of the application is held at Epping Forest District Council, Licensing Unit Civic Offices, High Street, Epping, Essex CM16 4BZ or on-line at [www.eppingforestdc.gov.uk/licensing](http://www.eppingforestdc.gov.uk/licensing)

Interested parties, responsible authorities, authorised persons or other persons wishing to make representations to this application must be made in writing and received by the Licensing Service at the above address no later than the 20<sup>th</sup> January 2021. Representations received after this date will not be considered. Copies of all representations will be sent to the applicant.

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO AN UNLIMITED FINE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

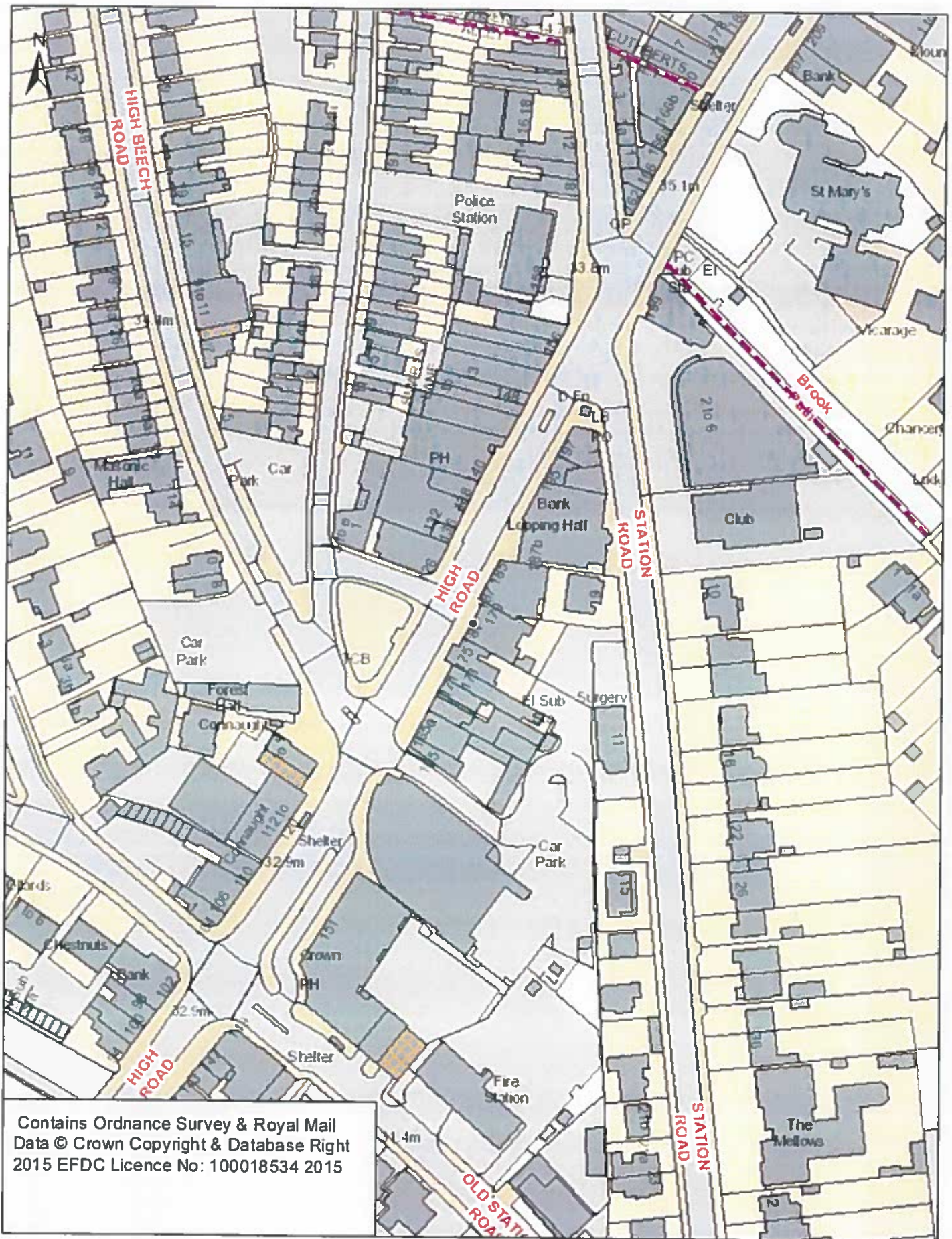
Dated 23<sup>rd</sup> December 2020

Dadds Licensing Solicitors;

[www.dadds.co.uk](http://www.dadds.co.uk)

[office@dadds.co.uk](mailto:office@dadds.co.uk)

01277631811



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**Epping Forest  
District Council**

179-181 High Road, Loughton IG10 4LF

Date: 15/01/2021

Scale: 1:1,500

Name: arcgis

## Handan Ibrahim

---

**From:** Denise Bastick  
**Sent:** 20 January 2021 10:54  
**To:** Handan Ibrahim  
**Subject:** FW: Planning & Licensing Committee Comments: 4 January 2021

Denise Bastick  
Licensing Compliance Officer  
Commercial and Regulatory Service Directorate  
[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)  
Tel: 01992 564334  
**Working hours Wednesday – Friday**

Please contact Mrs Handan Ibrahim, Licensing Compliance Officer  
[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk) Tel: 01992 564153  
**Monday – Wednesday**

---

**From:** Debra Paris [REDACTED]  
**Sent:** 05 January 2021 16:38  
**To:** Licensing <[Licensing@eppingforestdc.gov.uk](mailto:Licensing@eppingforestdc.gov.uk)>  
**Cc:** Handan Ibrahim <[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk)>; Denise Bastick <[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)>  
**Subject:** Planning & Licensing Committee Comments: 4 January 2021

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Please find below the comments of the Planning & Licensing Committee, submitted under powers of delegated authority in respect of the licensing application for 179-181 High Road, IG10 4LF

**Notice of application for a new premises licence under the Licensing Act 2003 in respect of 179-181 High Road, Loughton, IG10 4LF for a restaurant, lounge and bar.**

The Committee OBJECTED to this application for a new premises licence on the following licensing objectives:

1. The prevention of crime and disorder; and
2. The prevention of public nuisance

As this is what was 'Café Rouge' the licensing hours/conditions should be the same as the rest of the High Road. Particular reference should be made to no serving of alcohol outside after 9pm both at the front and in the rear garden to protect nearby residents from noise nuisance.

I would be most grateful if you could confirm receipt of this email and its contents.

Kind regards  
Debra

Debra Paris  
Planning and Licensing Committee Clerk Loughton Town Council

Loughton Library & Town Hall, Traps Hill, Loughton, IG10 1HD

Tel: 020 8508 4200

Fax: 020 8508 4400

E-mail [contact@loughton-tc.gov.uk](mailto:contact@loughton-tc.gov.uk)

Web: [www.loughton-tc.gov.uk](http://www.loughton-tc.gov.uk)

Owing to Government Covid-19 restrictions, we are currently working under tier 4 restrictions and therefore staff will be working remotely from home until further notice.

We have full access to emails but reduced capacity to answer telephone calls.

We appreciate your patience and understanding.

The Facebook logo, consisting of the word "facebook" in white lowercase letters on a blue rectangular background.

By contacting Loughton Town Council you agree that your contact details may be held and processed for the purpose of corresponding with you. You may request access to the information we hold on you and you may request to be removed as a contact at any time by emailing: [contact@loughton-tc.gov.uk](mailto:contact@loughton-tc.gov.uk) A copy of Loughton Town Council's Privacy Notice may be viewed at: <https://tinyurl.com/y8sxohqs>

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**Handan Ibrahim**

---

**From:** A R [REDACTED]  
**Sent:** 06 January 2021 19:25  
**To:** Kim Tuckey; Licensing  
**Subject:** Re: Objections to Licensing Application for 179-181 High Road, Loughton IG10 4LF  
**Attachments:** Cafe Rouge hours of business.pdf

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

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Dear Ms. Tuckey

Re: Objections to Licensing Application for 179-181 High Road, Loughton IG10 4LF

As [REDACTED] neighbours to 179-181 High Road, Loughton, we have the greatest amount to lose from these planning changes. We are literally just a few metres away from the old Cafe Rouge building. Indeed our garden shares a common fence with Café Rouge's outdoor seating area and parking lot and 4 of our bedrooms actually can see into the premises. **We strongly object to any increase in hours or any change to usage (especially recorded music and bar) on the grounds of prevention of a Public Nuisance due to the resulting substantial increased NOISE from Recorded Music and outside activity, Social disturbances and prevention of peaceful enjoyment of our property (especially noise but also including light).** In addition we also object on the grounds of prevention of crime and disorder in this predominantly residential neighborhood and hence Public Safety concerns. Specifically, we object to their four planning permission requests for the following reasons:

**The provision of Recorded Music is STRONGLY OPPOSED at any time, but especially at night after 10pm in order to prevent a terrible Public Nuisance (noise) preventing us from peaceful enjoyment of our property.** We strongly oppose the additional hours as well for the same reasons. In addition to the **prevention of public nuisance of noise**, we wish to **prevent social disturbances, crime and disorder in this predominantly residential neighborhood and therefore endanger public safety.** We will not be able to enjoy a quiet evening sitting in our garden nor be able to sleep as we have two bedrooms which overlook the property. The premises cannot guarantee their windows will be perfectly soundproofed and remained closed. We purchased this property with the understanding that Café Rouge's actual opening hours would not extend beyond 11 pm, which they hadn't. Please see the attachment below as proof.

In addition, there will be noise from closing car doors and staff leaving the premises even several hours after the closing.

We also understand that the owners plan to cover the back garden area and use this as an extended dining area. (Previously, Café Rouge stopped serving outdoors after 9 pm and fully closed the area at 10 pm.) If this is the case, they **will bring the Noise even closer to our house and garden and create an additional disturbance of even more light which will undoubtedly shine into our property.** (We have already been woken numerous times in the late night when their security camera is accidentally left on and then shines in through our window and causes us to believe it's morning!)

You must also bear in mind that Café Rouge backs onto a residential road with no building to buffer it's sound. Not only would the noise affect us and others as immediate neighbours but most of the



residents of Station Road.

As far as we are aware, there is **no precedent** for extending opening hours nor music later than 11 pm in the 25 years we lived here. Nando's on Station Road has limited hours as well. Café Rouge always closed at 11 pm as do events at Lopping Hall and the Loughton Social Club. On the odd occasions when these premises have had weddings or birthday parties, the parties have often spilled out onto Station Road for several hours after closing. Fights have broken out, girls have screamed outside our window and the police have had to be called. Licensing this premise with later hours and music would only add to this **public nuisance, and risk an increase in crime and disorder and safety** for both those living on the road and those persons walking along the road, often to and from the tube station. There have been numerous times, when we've had to call out the window or step out the door to try to discourage fights when we felt young persons were in danger. This sort of responsibility also **affects our mental health and well being.**

In summary, we strongly object to any changes in the current licensing arrangements as it would seriously affect our lives through **increased noise, social disturbance and public safety.**

Thank you for taking on our concerns seriously when reviewing this appeal. We would also like to register our desire make a personal appeal if this comes to committee.

Kind regards

**Alano and Amy Regueiro**

■ Station Road  
Loughton, Essex ■■■■■

## Handan Ibrahim

---

**From:** Stuart Richardson [REDACTED]  
**Sent:** 09 January 2021 10:08  
**To:** Licensing  
**Subject:** Licence Application 24December2020 Umut Demir for 179-181 High Road Loughton IG10 4LF

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Hello,

In relation to the Licence Application on 24December2020 by Umut Demir for 179-181 High Road Loughton IG10 4LF, I have the following comments/recommendations/objections:

Applicant is to be commended in taking on what was the Café Rouge restaurant in the current economic climate.

**To avoid criminal activity (e.g. GBH, ABH, stabbings, assaults, sexual assaults, rapes) as well as harm and nuisance to children and surrounding residential properties, which with previous nearby licensed premises led to a poorer crime rate for Loughton in comparison to Loughton's Epping Forest neighbouring towns (e.g. Epping, Buckhurst Hill, Woodford), I would ask the Committee to ensure that the licenses granted take into account the following:**

1. Closing all doors and windows by 10pm each day. The Holly Bush & T&G Tapas do this already within their licenses.
2. The noise level of the recorded music not to be excessive at any time.
3. Consider reducing the opening hours e.g. do they really need to have a license to open until 30 minutes after midnight on school nights? Compare to similar premises.

Thanks

Stuart Richardson  
[REDACTED] Smarts Lane  
Loughton

## Handan Ibrahim

---

**From:** Andrew Ellis [REDACTED]  
**Sent:** 09 January 2021 14:58  
**To:** Kim Tuckey; Licensing  
**Cc:** Adele ellis  
**Subject:** Objections to Licensing Application for 179-181 High Road, Loughton IG10 4LF  
**Attachments:** Cafe Rouge hours of business.pdf

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Dear Ms. Tuckey,

Re: Licensing Application for 179-181 High Road, Loughton IG10 4LF

With reference to the licensing application. Whilst we have no objection to a new restaurant, and recorded music at an appropriate level, to an appropriate time. We do have objections to elements of the application:

- later hours,
- music other than recorded, for example a DJ or live music,
- music beyond a reasonable closing time (Cafe Rouge was 11pm), therefore any time after 10pm would be inappropriate
- an extended outside space which backs onto residential properties open late.

The Grounds for these objections are:

1. Prevention of a Public Nuisance (such as noise, traffic, etc)
2. The protection of children from harm

We live at [REDACTED] Station Road which is directly opposite the back entrance and private car park of the property in question. The bedroom of our seven year-old son faces the back of that property (and the area at the back). Reasons to object are:

- The provision of recorded music. Especially past 10pm. Any music would need to be at a low level and with doors and windows kept closed to minimise noise pollution.
  - Live music or DJs would be entirely inappropriate and would definitely disturb the sleep of our children (and ourselves).
- We also understand that the owners plan to cover the back garden area and use this as an extended dining area. (Previously, Café Rouge stopped serving outdoors after 9 pm and fully closed the area at 10 pm). Again noise pollution
- People exiting - either cars or on foot by the back exit. This must be restricted to staff only.
- Any late-night drinking has the potential for excessive noise, fighting and general disturbance. Whilst not regular this has happened with other establishments. This is a residential area with a right to quiet enjoyment.

Please confirm receipt of this notification.

Regards  
Andrew and Adele

## Handan Ibrahim

---

**From:** [REDACTED]  
**Sent:** 10 January 2021 23:13  
**To:** Licensing  
**Subject:** 179-181 High Road, Loughton, Essex, IG10 4LF licence application.

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Your ref: WK/202047392

I strongly object to the granting of a new Premises Licence.

The prevention of public nuisance.

Having lived at my current address for nearly 30 years, the playing of loud music in Loughton and late night marauders have been suffered increasingly over the last few years. When a late night premises closes there is at least another half an hour of noise from people getting into their cars, and generally shouting their goodbyes before they drive away or stand chatting in the road. This will be happening when residents are trying to get to sleep to go to work or for school the next day. In the past it's happened a few times a year. Now it's happening more and more. I've spoken to a neighbour who is moving away over the increasing loudness of music over the last 5 years. This is not right for residents to suffer like this also, I assume that patrons of the said premises will be parking their cars in the already congested surrounding neighbouring streets as there is limited parking in the High Road.

Public safety.

Mental health is a topic being taken more seriously these days as it is more understood how much of an impact it has on family life. Surely good mental health is essential in our community, this must be helped by having a home and garden that is quiet and that you can relax in. As I am a long term resident and not looking to change the environment I hope you will respect my request to maintain a peaceful environment to bring up my family. This is why I chose to live here 30 years ago.

I think loud music played at any time is an intrusion and should be discouraged.

I often see broken glass, bottles and drinking glasses left along Brook path and outside my house.

The protection of children from harm.

Broken glass along Brook path for children to fall on and children not being able to get to sleep due to loud music impacts on their learning when they have school the next day. As far as I know, there are at least eight families in the immediate area of Station Road with very young and school age children who would suffer as a result of music disturbance day and night.

Thank you.

Roy Waitt  
Brook Road  
[REDACTED]

## Handan Ibrahim

---

**From:** Nick Darrant [REDACTED]  
**Sent:** 11 January 2021 21:42  
**To:** Licensing  
**Subject:** Your Ref: WK/202047392

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Your Ref: WK/202047392

RE: Representation regarding an application for a Premises License at 179-181 High Road, Loughton IG10 4LF

Dear Sir or Madam,

I wish to register a strong objection to the application referenced above, on four grounds, namely:

- a) The prevention of crime and disorder
- b) Public Safety
- c) The prevention of public nuisance
- d) The protection of children from harm

My wife and I moved to Brook Road, Loughton, some years ago after careful deliberation, attracted by the tranquil family atmosphere of the neighbourhood. Despite being very close to the high road we are blessed to be able to sit in our garden late into the evening, enjoying birdsong, sunsets and stargazing, without the merest hint of noise pollution, thanks to the situation of houses and trees in the vicinity.

We enjoy the basic comfort of sleeping soundly in our beds, with the windows open on a hot summer's evening, awakening refreshed for the day ahead, without the threat of unwelcome disturbance. Having enjoyed our home for these past few years, we are very much looking forward to enjoying it for the next twenty years or more.

I am therefore utterly appalled to learn of an application by a venue, seeking to play music late in the evening, at highly unsociable hours, a time when all residents in the area are exercising a fundamental right to relax peacefully at home.

Having lived in central London for a number of years prior to settling down in Loughton I am all too familiar with the liberties that drinking establishments take in terms of music licenses, as well as the associated anti-social effects that they attract. It would be little short of social vandalism to allow a family neighbourhood to be blighted by the granting of this application. Residents would suffer immeasurably. We would have no option but to leave our home and relocate to an area suitable for the raising of a young family. What a terribly sad situation this would create. And for what? Loughton has an unhappy history of late night bars and clubs leading to an increase in crime and disorder, making our community unsafe for children and adults in the evening, and generating debilitating noise pollution. Let us not enter those dark days again.

I humbly and sincerely urge you to reject this application.

Nick Darrant  
[REDACTED] Brook Road  
Loughton [REDACTED]

## Handan Ibrahim

---

**From:** Keith Ashworth [REDACTED]  
**Sent:** 12 January 2021 12:22  
**To:** Licensing  
**Subject:** Your ref WK/202047392 179-181 High Road, Loughton IG10 1LF

**CAUTION:** This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sirs,

My name is Keith Ashworth and I live with my wife, Susan Ashworth in Ludgate House, [REDACTED] St Mary's Close Loughton, Essex [REDACTED]

Our property backs on to Brook Path (a narrow residential walkway), which already suffers from late night anti-social behaviour, including rowdiness, drunkenness, (evidence of) drug taking, broken glass including drink bottles and drinking glasses, rubbish strewn around (especially take away packaging) and, from time to time, graffiti.

We would like to make representations against this application as follows:

We already suffer from the above-mentioned problems related to Brook Pass and would propose that a late night drinking license for this venue that also has an aspiration to playing music is inappropriate and will cause substantially more problems to our close by residential location especially Brook Path, additionally considering children's sleep patterns, living in the immediate area now and in the future.

It is totally unreasonable to replace a suburban Cafe Rouge child friendly restaurant with a venue that has the aspiring characteristics of a night club or late drinking venue.

Our strong objections is in relation to:

- a) The prevention of crime and disorder
- b) Public safety
- c) The prevention of public nuisance
- d) The protection of children from harm

Please do not hesitate to ask any questions you may have.

Regards,

Keith Ashworth

## Handan Ibrahim

---

**From:** DEBORAH SHULTON [REDACTED]  
**Sent:** 14 January 2021 10:00  
**To:** Licensing  
**Subject:** Objection to Licensing Application - 179 - 181 High Road Loughton, IG10 4LF

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To the Licensing Team

I am writing to object against the above application - specifically with regard to:

- The prevention of public nuisance
- The prevention of Crime and disorder

As a resident of Station Road since 2005, I have already seen the increased incidence of noise nuisance, and rubbish in the road following the licensing of each new eating and drinking establishment in the direct surrounding area. I am confident that any further licensing agreements of establishments nearby will lead to increased incidences of similar issues.

My key concerns are as follows:

- The rear of the restaurant and its gardens open directly onto Station Road - a residential Road.
- Any loud music played from the venue building - (especially with windows open), or the gardens will be easily audible by the residents causing a public nuisance.
- The noise from clients at the restaurant - most especially during the later evening up till midnight and beyond, during which time alcohol is still being offered for sale and drunk, will also be audible by residents causing a public nuisance. This will be again exacerbated with windows open and outside diners.
- Clients leaving the premises are likely to cause a disturbance late at night. Station Road offers the nearest parking to the venue - and so it is likely that the noise of the clients walking to their cars, starting up their engines and no doubt chatting merrily and loudly after a good night out will cause further disturbance and public nuisance.
- There is already evidence of drug use taking place regularly at night in Station Road - evidenced by large numbers of nitrous oxide gas canisters in the road that appear over night. With increased numbers of people accessing Station Road late at night there is the possibility that this could exacerbate this problem leading to an increase in crime and disorder.

I hope that you will take these points into serious consideration when deliberating this licensing application.

Thank you,

Deborah Shulton

DEBORAH SHULTON  
[REDACTED] Station Road  
Loughton  
Essex





## Handan Ibrahim

---

**From:** Patricia kelly [REDACTED]  
**Sent:** 15 January 2021 09:27  
**To:** Licensing  
**Subject:** 179-181 High Road Loughton- UMUT DEMIR

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear sirs

I wish to register my objection to this application on the grounds that I believe it will cause further nuisance to the surrounding residents and any applicable rules and limitations will not be adhered to. These proprietors have regularly broken the law in the past and it is the local people who have suffered-as a result There has been no regard for any social distancing whilst during lockdown, when they have continued to trade without any consideration to residents and we have had to complain to the police on numerous occasions because of unsocial behaviour arising from this establishment. The owners have proved themselves to be irresponsible, disrespectful and dishonest and therefore this is unlikely to improve if further licensing is granted. Please consider the residents first.

Yours faithfully

Patricia Kelly  
Sent from my iPhone

The Licensing Team  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
Essex CM16 4BZ

11<sup>th</sup> January 2021

Dear Ms. Tuckey

**Re: Objections to Licensing Application for 179-181 High Road, Loughton IG10 4LF**

As neighbours to 179-181 High Road, Loughton, we have a great amount to lose from these planning changes. Our residential road is just a few metres away from the old Cafe Rouge building entrance on Station Road. We object to any increase in hours or any change to usage (eg music and bar and later hours) due to the resulting increased noise, social disturbances and prevention of peaceful enjoyment of our property (including light).

1. Noise from music will inevitably filter down our road as we can already hear music from other venues on the High Road and this venue is even closer. Many of us on the High Road have a direct view into the upper floor of the premises which equivalates to a direct line of music.
2. Noise from the event itself plus staff and patrons arriving and departing will inevitably filter down our street and inhibit outdoor enjoyment of our property as well as indoor relaxation with windows open.
3. Café Rouge's service entrance backs onto our residential road with no buildings or homes to buffer it's sound. Garbage collections and staff car noises have often disturbed us in the past and will only worsen with added hours. (We also question whether patrons would be allowed to park on the land next to this entrance as this would dramatically increase the noise.)
4. We purchased our property with the understanding that most of the immediate restaurant and social venues had limited opening hours. Those with later opening hours were far away on the High Street away from a residential neighborhood or at the end of the road and limited to weekends or special events, such as New Year's Eve.
5. We also understand that the owners plan to cover the back patio area and use this as an extended dining area. (Previously, Café Rouge stopped serving outdoors after 9 pm and closed the area at 10 pm.) If this is the case noise will flow even closer to our home and garden.
6. The parking for another music venue/club is limited particularly after the opening of Nando's and therefore parking will spill down our road from end to end leaving even less room for our guests and ourselves. There have been numerous cases of cars blocking our drive.
7. Slamming car doors and loud music played from their car stereos as patrons and staff leave the premises on the High Road already often wake us and our children in late hours. In addition, patrons of other venues often congregate outside their cars and talk loudly even hours after other venues officially close. This will only increase with yet another entertainment venue. There are already arguably too many on the High Road.
8. Cars with youngsters partying inside them are becoming an increasingly regular scene on our road. Nitrous oxide containers are often found on our road in the mornings. Cars also parked for many hours in the evening with someone inside the car the entire time (possibly selling drugs). The clientele who patronise a music facility, are more likely to be adding to this sort of environment.
9. When venues at the High Road end of Station Road have had weddings or birthday parties, the parties have often spilled out onto Station Road for several hours after closing. In some instances, fights have broken out, girls have run down the road screaming and the police have had to be called. We are concerned with more music venues would only add to this public nuisance, crime and disorder and safety and then Station Road and the High Road would become even more like a city centre.

In summary, we strongly object to any changes in the current licensing arrangements as it would seriously affect our lives through increased noise, social disturbance, crime and public safety.

Yours sincerely

[Redacted signature]

[Redacted]  
Station Rd  
Loughton

The Licensing Team  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
Essex CM16 4BZ

11<sup>th</sup> January 2021

Dear Ms. Tuckey

**Re: Objections to Licensing Application for 179-181 High Road, Loughton IG10 4LF**

As neighbours to 179-181 High Road, Loughton, we have a great amount to lose from these planning changes. Our residential road is just a few metres away from the old Cafe Rouge building entrance on Station Road. We object to any increase in hours or any change to usage (eg music and bar and later hours) due to the resulting increased noise, social disturbances and prevention of peaceful enjoyment of our property (including light).

1. Noise from music will inevitably filter down our road as we can already hear music from other venues on the High Road and this venue is even closer. Many of us on the High Road have a direct view into the upper floor of the premises which equivalates to a direct line of music.
2. Noise from the event itself plus staff and patrons arriving and departing will inevitably filter down our street and inhibit outdoor enjoyment of our property as well as indoor relaxation with windows open.
3. Café Rouge's service entrance backs onto our residential road with no buildings or homes to buffer it's sound. Garbage collections and staff car noises have often disturbed us in the past and will only worsen with added hours. (We also question whether patrons would be allowed to park on the land next to this entrance as this would dramatically increase the noise.)
4. We purchased our property with the understanding that most of the immediate restaurant and social venues had limited opening hours. Those with later opening hours were far away on the High Street away from a residential neighborhood or at the end of the road and limited to weekends or special events, such as New Year's Eve.
5. We also understand that the owners plan to cover the back patio area and use this as an extended dining area. (Previously, Café Rouge stopped serving outdoors after 9 pm and closed the area at 10 pm.) If this is the case noise will flow even closer to our home and garden.
6. The parking for another music venue/club is limited particularly after the opening of Nando's and therefore parking will spill down our road from end to end leaving even less room for our guests and ourselves. There have been numerous cases of cars blocking our drive.
7. Slamming car doors and loud music played from their car stereos as patrons and staff leave the premises on the High Road already often wake us and our children in late hours. In addition, patrons of other venues often congregate outside their cars and talk loudly even hours after other venues officially close. This will only increase with yet another entertainment venue. There are already arguably too many on the High Road.
8. Cars with youngsters partying inside them are becoming an increasingly regular scene on our road. Nitrous oxide containers are often found on our road in the mornings. Cars also parked for many hours in the evening with someone inside the car the entire time (possibly selling drugs). The clientele who patronise a music facility, are more likely to be adding to this sort of environment.
9. When venues at the High Road end of Station Road have had weddings or birthday parties, the parties have often spilled out onto Station Road for several hours after closing. In some instances, fights have broken out, girls have run down the road screaming and the police have had to be called. We are concerned with more music venues would only add to this public nuisance, crime and disorder and safety and then Station Road and the High Road would become even more like a city centre.

In summary, we strongly object to any changes in the current licensing arrangements as it would seriously affect our lives through increased noise, social disturbance, crime and public safety.

Yours sincerely

[Redacted signature]

[Redacted address line]

[Redacted address line]

Station Road, Loughton, Essex

[Redacted address line]

[REDACTED]  
[REDACTED] Station Road  
Loughton  
Essex  
[REDACTED]

12<sup>th</sup> January 2021

The Licensing Team  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
Essex CM16 4BZ

Dear Sirs

**Ref: Licensing Application for 179-181 High Road, Loughton.**

I would like to object to the above application because the rear of the premises in question is directly opposite my home and I will be affected by the increased activity and noise levels which are being proposed, all of which are likely to create a disturbance to myself and the other residents of Station Road.

To extend the opening hours of these premises for provision of refreshment, alcohol and amplified music until midnight on weekdays and 12.30am at the weekend would demonstrate a blatant disregard for the people who live in close proximity, and this will be exacerbated if the dining area is extended into the outside space to the rear of the building because the noise levels will infiltrate our quiet residential road yet further.

Licensing these premises to supply alcohol to customers both on and off the premises until midnight and beyond is likely to encourage inebriated, loud and disturbing behavior in our road which will be a nuisance to myself and the other residents of Station Road in their homes.

I might add that we have lived alongside the previous occupants, Café Rouge, who traded in this location for many years observing standard opening hours and licensing regulations, without causing any complaint from the surrounding residential community. I see no reason to inflict unwanted noise and disturbance on these same peaceful neighbours, by extending the licensing hours in line with this application.

I therefore urge you to consider these points and to also think on whether you would support the proposals being made for late night licensing if you personally lived nearby?

Yours faithfully

A solid black rectangular box used to redact the signature of Sheila Witts.

SHEILA WITTS (MRS)

Dear Ms. Tuckey

**Re: Objections to Licensing Application for 179-181 High Road, Loughton IG10 4LF**

As neighbours to 179-181 High Road, Loughton, we have a great amount to lose from these planning changes. Our residential road is just a few metres away from the old Cafe Rouge building entrance on Station Road. We object to any increase in hours or any change to usage (eg music and bar and later hours) due to the resulting increased noise, social disturbances and prevention of peaceful enjoyment of our property (including light).

1. Noise from music will inevitably filter down our road as we can already hear music from other venues on the High Road and this venue is even closer. Many of us on the High Road have a direct view into the upper floor of the premises which equivalates to a direct line of music.
2. Noise from the event itself plus staff and patrons arriving and departing will inevitably filter down our street and inhibit outdoor enjoyment of our property as well as indoor relaxation with windows open.
3. Café Rouge's service entrance backs onto our residential road with no buildings or homes to buffer it's sound. Garbage collections and staff car noises have often disturbed us in the past and will only worsen with added hours. (We also question whether patrons would be allowed to park on the land next to this entrance as this would dramatically increase the noise.)
4. We purchased our property with the understanding that most of the immediate restaurant and social venues had limited opening hours. Those with later opening hours were far away on the High Street away from a residential neighborhood or at the end of the road and limited to weekends or special events, such as New Year's Eve.
5. We also understand that the owners plan to cover the back patio area and use this as an extended dining area. (Previously, Café Rouge stopped serving outdoors after 9 pm and closed the area at 10 pm.) If this is the case noise will flow even closer to our home and garden.
6. The parking for another music venue/club is limited particularly after the opening of Nando's and therefore parking will spill down our road from end to end leaving even less room for our guests and ourselves. There have been numerous cases of cars blocking our drive.
7. Slamming car doors and loud music played from their car stereos us patrons and staff leave the premises on the High Road already often wake us and our children in late hours. In addition, patrons of other venues often congregate outside their cars and talk loudly even hours after other venues officially close. This will only increase with yet another entertainment venue. There are already arguably too many on the High Road.
8. Cars with youngsters partying inside them are becoming an increasingly regular scene on our road. Nitrous oxide containers are often found on our road in the mornings. Cars also parked for many hours in the evening with someone inside the car the entire time (possibly selling drugs). The clientele who patronise a music facility, are more likely to be adding to this sort of environment.
9. You must keep in mind that Café Rouge's service entrance backs onto our residential road with no buildings or homes to buffer it's sound. Garbage collections and staff car noises have often disturbed us in the past and will only worsen with added hours. (We question whether or not they might choose to alter the back entrance to provide parking facilities for this new venue. Although that's not in the immediate plan, once one permission has been granted, these have a habit of snowballing.)
10. When venues at the High Road end of Station Road have had weddings or birthday parties, the parties have often spilled out onto Station Road for several hours after closing. In some instances, fights have broken out, girls have run down the road screaming and the police have had to be called. We are concerned with more music venues would only add to this public nuisance, crime and disorder and safety and then Station Road and the High Road would become even more like a city centre.

In summary, we strongly object to any changes in the current licensing arrangements as it would seriously affect our lives through increased noise, social disturbance, crime and public safety.

Yours sincerely

[Redacted Signature]

MRS KUDHAIL, [Redacted] STATION ROAD, LOUGHTON [Redacted]

## Handan Ibrahim

---

**From:** John Mahoney [REDACTED]  
**Sent:** 19 January 2021 17:37  
**To:** Licensing  
**Subject:** Your Reference WK/202047392

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Dear Sirs,

I am writing to object to the planned application on the following grounds:

Sunday to midweek late music and opening would cause a public nuisance in what is a residential area as well as probable litter.

Late opening often leads to public disorder and anti social behaviour which can effect public safety.

Could you kindly take this into consideration.

Thanks and regards,

John Mahoney

[REDACTED]  
[REDACTED] High Road  
Loughton



## Handan Ibrahim

---

**From:** Handan Ibrahim  
**Sent:** 20 January 2021 15:36  
**To:** 'Paul Mercer'  
**Cc:** Denise Bastick  
**Subject:** RE: 179-181 High Road, Loughton, Essex, IG10

Dear Mr Paul Mercer,

Thank you for your letter of objection for the above premises licence application. Your email will be accepted as a valid objection as you have based it on the grounds of a public nuisance, however I have to bring to your attention that you have requested not granting a music licence to the applicant, however a licence is not required to stage a performance of live music, or the playing of recorded music if it meets the following criteria :

- It is between the hours of 0800 and 2300 hours
- It occurs at venues that are either licensed for alcohol or are work places.
- The audience will be not more than 200 per room.
- Any conditions in a Premises Licence to the contrary do not have effect but the Local Authority can exert control if the activity causes a nuisance by reviewing the Premises Licence and re-imposing conditions.

There is also deregulation in connection with unamplified live music where the criteria are substantially relaxed as follows:

- Between 0800 and 2300 hours.
- At any location.
- With no audience cap.

As with amplified music any existing conditions to the contrary on a Premises Licence do not apply. Again as with amplified music the Local Authority can still review and re-impose conditions in the event of problems.

I trust the above explains the situation with regards to the deregulation of music (recorded/live) with licensed premises. I will be writing to you shortly to advise you of the hearing date and invitation to join the virtual licensing sub committee hearing.

Please do not hesitate to contact me if you require any further assistance.

Kind Regards

Mrs Handan Ibrahim  
Licensing Compliance Officer  
Tel: 019925 64153  
Email: [hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk)  
Monday to Wednesday

**From:** Paul Mercer [REDACTED]  
**Sent:** 19 January 2021 18:02  
**To:** Licensing <[Licensing@eppingforestdc.gov.uk](mailto:Licensing@eppingforestdc.gov.uk)>  
**Cc:** ALAN MARTIN [REDACTED]  
**Subject:** 179-181 High Road, Loughton, Essex, IG10

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Dear Sirs,

**Representation in respect of licence application for 179-181 High Road, Loughton, Essex, IG10 4LF**

This representation in regard of the above is made on behalf of the Directors of The Lopping Endowment Corporate Trustee Limited who are the responsible body acting as Trustee for the Lopping Hall at 189 High Road.

Lopping Hall was opened in 1884, paid for by a legacy in perpetuity for the people of Loughton. The 1882 Trust Deed requires that the building be available as a place for meetings, entertainment and recreation for local people. Lopping Hall today hosts a variety of community clubs and societies including drama and opera societies, which have been established at the hall for many decades. The standards of performance at the hall are widely regarded as very high.

The hall also hosts professional performers who expect a high-quality environment.

Performances take place in the main hall, which is at first floor level on a number of weeks throughout the year.

The acoustic environment for performance is crucial. The value of quiet for example between movements of a string quartet or a dramatic pause in a play cannot be disturbed without destroying the continuum of the piece.

As the Lopping Hall is dedicated to the people of Loughton, the Directors make a representation that the **granting of a music licence to the applicant in this case will constitute a public nuisance.**

The rear of the subject address is in direct line of sight – and sound – of the performance space on the first floor of the hall. Any persistent or unwelcome sound emanating from the subject premises could render the use of the hall for performance unviable. To be clear, the intrusion of unwanted persistent music at whatever volume will have a detrimental effect on performances of all types.

Lopping Hall relies heavily on income from users such as drama and opera to stay solvent. If the quality of the performance space were to be diminished, users will look elsewhere.

Yours faithfully

Paul Mercer RIBA  
Director, Estates Management  
The Lopping Endowment Corporate Trustee Limited

## Handan Ibrahim

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**From:** Natasha Nunn <natasha.nunn@dadds.co.uk>  
**Sent:** 20 January 2021 12:29  
**To:** Handan Ibrahim  
**Cc:** Denise Bastick; Christopher Smith  
**Subject:** RE: Application for a New Premises Licence - 179-181 High Road, Loughton, IG10 4LF (WK202047446)

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Dear Handan and Denise

I can confirm that we are agreeable to the conditions proposed by Environmental Health department.

With regards to the fire service, I am afraid that I got delayed in doing a response, due to current working patterns as a result of the lockdown, I have just dictated a response which will be sent over by my secretary shortly however I would repeat my initial observations that fire safety is covered by its regulations and legislation and as such all business, including our client have a duty to comply with the law in this regard. Failing to do so is a criminal offence in its own right. It would not be normal, and we have never seen such fire detailed conditioned upon a premises licence.

We have chased courts advertising for a copy of the advert and will forward as soon as it is received, however we can confirm that it appeared in the Epping Forest Guardian on the 7<sup>th</sup> January 2021

Kind regards

**Natasha Nunn**  
**Solicitor**

**Dadds LLP Licensing Solicitors**

Crescent House, 51 High St, Billericay, Essex CM12 9AX

T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY

E [natasha.nunn@dadds.co.uk](mailto:natasha.nunn@dadds.co.uk)

W [www.dadds.co.uk](http://www.dadds.co.uk)

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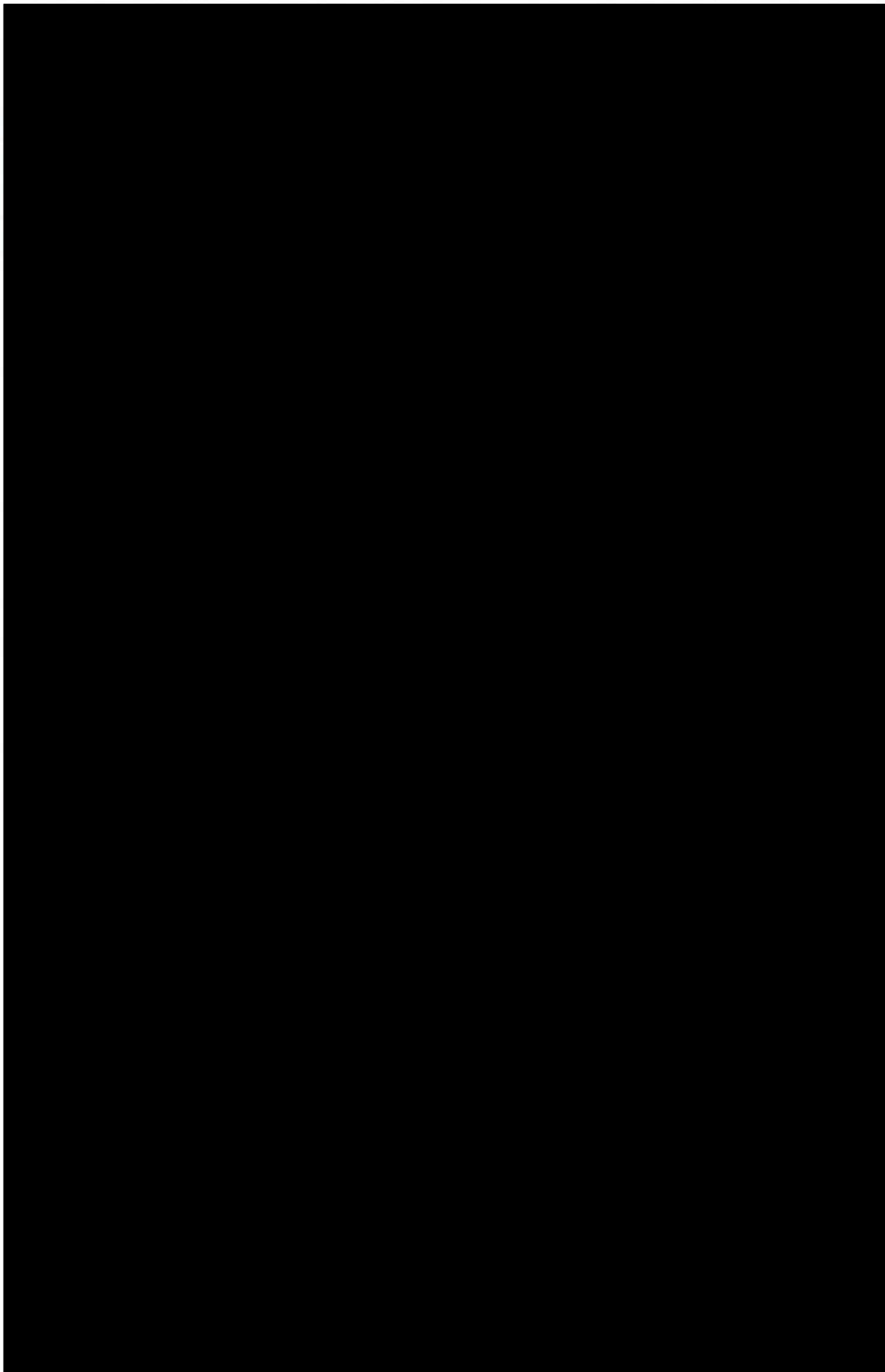


The banner features the Dadds LLP Licensing Solicitors logo on the left, the text "All aspects of licensing law" in the center, and a collection of various alcoholic drinks and glasses in the foreground. On the right, there is a badge for "The LEGAL 500 UNITED KINGDOM LEADING FIRM 2013".



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The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The document provides a detailed list of items that should be tracked, such as inventory levels, customer orders, and supplier invoices. It also outlines the procedures for recording these transactions, including the use of specific forms and the assignment of responsibilities to different staff members.

The second part of the document focuses on the analysis of the recorded data. It describes various methods for identifying trends and anomalies in the financial performance. This includes comparing current data with historical trends, as well as benchmarking against industry standards. The document also discusses the importance of regular reviews and reports, and provides a template for a monthly financial summary. This summary should include key performance indicators (KPIs) such as profit margins, cash flow, and customer satisfaction levels.

The final part of the document addresses the overall management of the financial system. It discusses the role of the finance department in supporting the business's strategic goals and provides recommendations for improving efficiency and accuracy. This includes suggestions for investing in new technology, such as accounting software, and for providing ongoing training for staff members. The document concludes by emphasizing the importance of transparency and accountability in all financial dealings, and encourages a culture of continuous improvement and learning.

---

**From:** Denise Bastick <[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)>

**Sent:** 20 January 2021 09:48

**To:** Natasha Nunn <[natasha.nunn@dadds.co.uk](mailto:natasha.nunn@dadds.co.uk)>

**Cc:** Handan Ibrahim <[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk)>

**Subject:** FW: Application for a New Premises Licence - 179-181 High Road, Loughton, IG10 4LF (WK202047446)

Good morning

Below is the email I sent regarding proposed conditions from our Environmental team. I will forward copies of the representations to you today. There are other items on the agenda for the hearing on 2 February, so unfortunately I cannot confirm the time of the hearing. The meeting will commence at 10am and there will possibly be an afternoon session commencing at 2pm. Once the agenda has been published, then I will be able to confirm whether this application will be heard in the morning or afternoon.

Kind regards.

Denise Bastick  
Licensing Compliance Officer  
Commercial and Regulatory Service Directorate  
[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)  
Tel: 01992 564334  
**Working hours Wednesday – Friday**

Please contact Mrs Handan Ibrahim, Licensing Compliance Officer  
[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk) Tel: 01992 564153  
**Monday – Wednesday**

---

**From:** Denise Bastick

**Sent:** 13 January 2021 12:51

**To:** Natasha Nunn <[natasha.nunn@dadds.co.uk](mailto:natasha.nunn@dadds.co.uk)>

**Cc:** [office@dadds.co.uk](mailto:office@dadds.co.uk); Handan Ibrahim <[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk)>

**Subject:** Application for a New Premises Licence - 179-181 High Road, Loughton, IG10 4LF (WK202047446)

Good afternoon

I have received the email below from my Environmental Enforcement Team. I would be grateful if you could please confirm whether the conditions below are acceptable to the applicant.

I look forward to hearing from you.

Kind regards.

Denise Bastick

Licensing Compliance Officer  
Commercial and Regulatory Service Directorate  
[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)  
Tel: 01992 564334  
Working hours Wednesday – Friday

Please contact Mrs Handan Ibrahim, Licensing Compliance Officer  
[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk) Tel: 01992 564153  
Monday – Wednesday

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From: Christopher Smith <[CSmith@eppingforestdc.gov.uk](mailto:CSmith@eppingforestdc.gov.uk)>  
Sent: 11 January 2021 09:59  
To: Denise Bastick <[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)>  
Cc: Handan Ibrahim <[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk)>  
Subject: RE: Application for a New Premises Licence - 179-181 High Road, Loughton, IG10 4LF (WK202047446)

Hi Denise,

As the License is only for internal recorded music we need to ensure that the music does not escape, therefore I would like to propose the following conditions:

1. The premises shall be adequately insulated or the sound level adjusted, to ensure that noise from music (live or recorded) or amplified is inaudible inside any adjoining premises.

This is to control the escape of music to adjoining properties.

**Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance.**

2. An appropriate automatic noise control device must be used for any amplified sound. The device should be set so that the volume of any amplified sound emanating from the premises does not cause a public nuisance. The Premises Supervisor can ensure that any amplified music from the premises does not cause a public nuisance by ensuring that amplified sound is inaudible at the boundary of any properties where the occupiers are likely to be sensitive to noise.

**Reason: To ensure that any amplified sound from the licensed premises does not cause a public nuisance and the applicant has an effective method to adequately control the level of amplified sound and music in order to prevent public nuisance.**

3. The Premises Supervisor (or representative) shall monitor the volume of music emanating from the premises and adjust the volume to ensure that any amplified sound or other music from the licensed premises does not cause a public nuisance. The Premises Supervisor (or representative) can ensure that music from the premises does not cause a public nuisance by ensuring that the music is inaudible at the boundary of any properties where the occupiers are likely to be sensitive to noise.

**Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance.**

Can you please confirm with the applicant if they are happy to agree the conditions.

Regards

Chris Smith  
Environmental Enforcement Officer  
Community and Partnerships Directorate  
Epping Forest District Council  
High Street  
Epping  
CM16 4BZ

01992 564160

[csmith@eppingforestdc.gov.uk](mailto:csmith@eppingforestdc.gov.uk)



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**From:** Denise Bastick <[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)>

**Sent:** 24 December 2020 08:45

**To:** 'contact@loughton-tc.gov.uk' <[contact@loughton-tc.gov.uk](mailto:contact@loughton-tc.gov.uk)>; Cllr.R Baldwin <[cldr.rbaldwin@eppingforestdc.gov.uk](mailto:cldr.rbaldwin@eppingforestdc.gov.uk)>; Cllr.A Beales <[cldr.abeales@eppingforestdc.gov.uk](mailto:cldr.abeales@eppingforestdc.gov.uk)>; [cldr.valerie.metcalfe@essex.gov.uk](mailto:cldr.valerie.metcalfe@essex.gov.uk); Brian Stalabrass <[BStalabrass@eppingforestdc.gov.uk](mailto:BStalabrass@eppingforestdc.gov.uk)>; Child Protection <[licenceapplications@essex.gov.uk](mailto:licenceapplications@essex.gov.uk)>; Environment Agency <[jenny.sampson@environment-agency.gov.uk](mailto:jenny.sampson@environment-agency.gov.uk)>; Essex Fire & Rescue ([southwestgroupSDP@essex-fire.gov.uk](mailto:southwestgroupSDP@essex-fire.gov.uk)) <[southwestgroupSDP@essex-fire.gov.uk](mailto:southwestgroupSDP@essex-fire.gov.uk)>; Home Office <[alcohol@homeoffice.gsi.gov.uk](mailto:alcohol@homeoffice.gsi.gov.uk)>; [Licensing.Applications@essex.police.uk](mailto:Licensing.Applications@essex.police.uk); mark.carroll@essex.gov.uk (<[mark.carroll@essex.gov.uk](mailto:mark.carroll@essex.gov.uk)> <[mark.carroll@essex.gov.uk](mailto:mark.carroll@essex.gov.uk)>); Michael Richardson <[MRichardson@eppingforestdc.gov.uk](mailto:MRichardson@eppingforestdc.gov.uk)>; [richard.young@hse.gov.uk](mailto:richard.young@hse.gov.uk); Trading Standards <[trading.standards@essex.gov.uk](mailto:trading.standards@essex.gov.uk)>

**Cc:** Handan Ibrahim <[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk)>

**Subject:** Application for a New Premises Licence - 179-181 High Road, Loughton, IG10 4LF

Good morning,



## Handan Ibrahim

---

**From:** Catherine West [REDACTED]  
**Sent:** 20 January 2021 12:35  
**To:** [REDACTED]  
**Cc:** Denise Bastick; Handan Ibrahim; Natasha Nunn  
**Subject:** 179-181 HIGH ROAD, LOUGHTON, ESSEX IG10 4LF  
**Attachments:** doc04548720210120123840.pdf

**CAUTION:** This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Mr Neale

Please find attached a letter in connection with the above matter for your attention.

With kind regards

Catherine West  
Secretary to Natasha Nunn  
Dadds LLP Licensing Solicitors  
Crescent House, 51 High St, Billericay, Essex CM12 9AX  
T 01277 631 811 F 01277 631 055 DX 32202 BILLERICAY  
E [catherine.west@dadds.co.uk](mailto:catherine.west@dadds.co.uk)  
W [www.dadds.co.uk](http://www.dadds.co.uk)

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Mr Angus Neale  
Watch Manager  
Essex County Fire and Rescue Service  
Fire Station  
Broadmayne  
BASILDON  
Essex SS14 1EH

Our Ref: nn/cw/DEM006-1-0

Date: 20th January 2021

By email only: [REDACTED]

Dear Mr Neale

**179-181 High Road, Loughton, Essex IG10 4LF**

We write in relation to the above and with regard to your email to Licensing dated 24<sup>th</sup> December 2020.

Our Client will of course ensure that the premises are fire safety compliant with the necessary fire safety equipment, unobstructed fire exits and properly functioning exit doors. Our Client does, in any event, have a duty to comply with Fire Safety legislation and carry out the necessary fire risk assessments in order to comply with the law.

As such, all the points that you have mentioned are covered within existing fire rules and regulations and as such, all businesses, including our Client, have a duty to comply with in any event so as to keep everyone safe.

We therefore do not consider, and it is not normal to see, such matters appear on a premises licence. Conditions on a licence deal with matters necessary to promote the Licensing Objectives and not to condition items which the premises has a duty in any event to comply with in accordance with legislation and regulations.

If you require any further information, please do not hesitate to contact us.

**Dadds Solicitors**

Crescent House, 51 High Street, Billericay, Essex CM12 9AX  
T: 01277 631811 F: 01277 631055 E: office@dadds.co.uk  
W: www.dadds.co.uk DX: 32202 BILLERICAY

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A list of the members is open to inspection at the office.



Yours faithfully

Dadds

**Dadds LLP Solicitors**

cc: [dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)  
[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk)

## Handan Ibrahim

---

**From:** Denise Bastick  
**Sent:** 05 January 2021 11:40  
**To:** Natasha Nunn  
**Cc:** Handan Ibrahim  
**Subject:** Application for a New Premises Licence - 179-181 High Road, Loughton, IG10 4LF

Good morning

Please see below email received from Essex Fire Service. I would be grateful if you could please supply the further information requested.

Kind regards.

Denise Bastick  
Licensing Compliance Officer  
Commercial and Regulatory Service Directorate  
[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)  
Tel: 01992 564334  
**Working hours Wednesday – Friday**

Please contact Mrs Handan Ibrahim, Licensing Compliance Officer  
[hibrahim@eppingforestdc.gov.uk](mailto:hibrahim@eppingforestdc.gov.uk) Tel: 01992 564153  
**Monday – Wednesday**

---

**From:** Angus Neale [REDACTED]  
**Sent:** 24 December 2020 12:23  
**To:** Denise Bastick <[dbastick@eppingforestdc.gov.uk](mailto:dbastick@eppingforestdc.gov.uk)>  
**Subject:** Application for a New Premises Licence - 179-181 High Road, Loughton, IG10 4LF

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Hello Denise,

Having viewed the above application, I am of the opinion that further details are required in the Licensing objective C -Public Safety section, which although combined under Objective A - General, do not demonstrate sufficient consideration.

Areas listed below should be given due consideration

- We have conducted a suitable Fire Risk Assessment at the premises and implemented the necessary control measures.
- All exit doors are easily operable without the use of a key, card, code or similar means.
- Exit doors are regularly checked to ensure they function satisfactorily.
- Records of all these checks are kept and can be produced on request.
- All removable security fastenings are removed whenever the premises are open to the public or staff.
- All fire doors are maintained unobstructed and effectively self-closing and will not be held open other than with approved devices.
- Fire resistant doors to service shafts, ducts and cupboards are kept locked shut.
- Step and stair edges are appropriately highlighted so as to be conspicuous.

- Hangings, curtains and temporary decorations are maintained in a flame-retardant condition.
- Upholstered seating is fire retardant and complies with current fire safety regulations.
- Curtains, hangings and temporary decorations are located so as not to obstruct exits, fire safety signs or fire-fighting equipment.
- Notices detailing the actions to be taken in the event of fire or other emergency are prominently displayed and maintained in good condition.
- Access is provided for emergency vehicles and kept clear and free from obstruction at all times.

Please can you ask the Agent/Applicant to supply additional information.

Regards

Angus Neale

Watch Manager



E-mail: [southwestgroupsdp@essex-fire.gov.uk](mailto:southwestgroupsdp@essex-fire.gov.uk)

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Protection (South West Group)

Fire Safety Officer

Essex County Fire and Rescue Service

Basildon & Brentwood Service Delivery

Fire Station

Broadmayne

Basildon

SS14 1EH

Want to stay up to date with Essex County Fire and Rescue Service news, events, emergency bulletins and job vacancies? Visit [www.essex-fire.gov.uk/signup](http://www.essex-fire.gov.uk/signup) to subscribe to our newsletters. This communication may contain

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